



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS' MEETING**

**AGENDA**

**THURSDAY, NOVEMBER 20, 2025 ■ 9:00 AM**  
1885 Veterans Park Drive ■ Naples, FL 34109

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**
- 4. APPROVAL OF MINUTES**
  - A. October 30, 2025 Board of Fire Commissioners Meeting
- 5. CHIEF'S REPORT**
- 6. TREASURER'S REPORT**
- 7. LABOR REPORT**
- 8. CONSENT AGENDA**

Table 1: Expenditures for Board Approval

<b>Category</b>	<b>Amount</b>
General Fund Unbudgeted	\$0
General Fund Emergency Purchases	\$0
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$1,615
Other	\$0

- 9. OLD BUSINESS**
  - A. Procurement of Fire Apparatus and Equipment Within Current Industry Trends (Recurring Discussion Item)



**10. NEW BUSINESS**

- A. Request Approval of 2026 Board of Fire Commissioner Meeting Dates
- B. Request Approval for Real Estate Procurement of 1.5 Acres Vacant Land in Vicinity of Oil Well Road and Desoto Blvd. N

**11. COMMENTS BY COMMISSIONERS**

**12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

**13. ADJOURNMENT**



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS' MEETING**

**MINUTES**

**THURSDAY, OCTOBER 30, 2025 ■ 9:00 AM**  
1885 Veterans Park Drive ■ Naples, FL 34109

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**1. CALL TO ORDER**

Vice-Chairman Norman Feder called meeting to order at 9:02 a.m. With three of four commissioners present (Christopher Crossan, James Calamari, and Norman Feder), quorum was met. Chairman Christopher Lombardo was absent.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**

Commissioner Calamari moved to approve agenda as presented. Commissioner Crossan seconded. MOTION CARRIED 3:0

**4. APPROVAL OF MINUTES**

- A. 09-25-2025 Board of Fire Commissioners' Meeting
- B. 09-25-2025 Final Budget Hearing for 2025-2026 Fiscal Year

Commissioner Calamari moved to approve both sets of minutes as presented. Commissioner Crossan seconded. MOTION CARRIED 3:0

**5. CHIEF'S REPORT**

Fire Chief Eloy Ricardo gave verbal report. Chief Ricardo introduced new hires Tony Camps, Assistant Chief of Special Operations and Robert Smith, Manager of Emergency Management.

Chairman Christopher Lombardo joined the meeting at 9:06 a.m.

Commissioner Crossan requested Deputy Director Lori Freiburg provide an update regarding the progress of the Medical Insurance Committee for which she provided.

**6. TREASURER'S REPORT**

Commissioner Calamari read a prepared summary for the September 2025 Treasurer's Report. Board accepted report as presented into record.

Discussion ensued with Chairman Lombardo directing Staff to have Robert Smith, Emergency Management Manager, review the new Station 49 plans from an Emergency Management perspective.

**7. LABOR REPORT**



Local 2297 President, Adam Wilson gave verbal report.

**8. CONSENT AGENDA**

Table 1: Expenditures for Board Approval

Category	Amount
General Fund Unbudgeted	\$0
General Fund Emergency Purchases	\$79,830
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$119,823.87
Other	\$0

Commissioner Crossan stepped out of the meeting.

Commissioner Feder moved to approve Consent Agenda as presented. Commissioner Calamari seconded. MOTION CARRIED 3:0

Commissioner Crossan returned to the meeting.

**9. OLD BUSINESS**

**Procurement of Fire Apparatus and Equipment Within Current Industry Trends (Recurring Discussion Item)**

Fire Chief Eloy Ricardo noted he had no updates for the month.

Commissioner Calamari thanked Captain Christopher Spencer for his years with the District and congratulated him on his retirement. Captain Spencer gave verbal comment.

**10. NEW BUSINESS**

**A. Request Approval of Revised District Policies**

Deputy Director Freiburg gave verbal comment.

Commissioner Feder moved to approve as presented per staff recommendation revisions to current District policies *308 Employee Benefits, 311 Leaves of Absence, 312 Paid Holidays, and 314 Cancer Benefits for Firefighter Personnel*, with the changes effective October 1, 2025. Commissioner Crossan seconded. MOTION CARRIED 4:0

**B. Request Approval of Accounts Receivable Write-Offs**

Commissioner Calamari moved to approve as presented per staff recommendation the write off of proposed accounts receivable balances for FYE September 30, 2025. Commissioner Feder seconded. MOTION CARRIED 4:0



Fire Chief Ricardo gave comment.

**C. Request Approval of Fire Chief Annual Increase**

Commissioner Feder moved to approve as presented per staff recommendation a 2% merit increase (2025) in the Base Compensation of the Fire Chief Pursuant to Article 3.03 of the Employment Contract Between the District and the Fire Chief with increase retro back to October 15, 2025. Commissioner Crossan seconded. MOTION CARRIED 4:0 Chief Ricardo noted for the record that he does desire to renew his agreement with the District which expires in April 2026.

**D. Selection of Commissioner to Fill Vacancy in Seat #2**

Commissioner Crossan moved to appoint Stephen Popper to fill vacant Seat #2 in accordance with Section 191.005(5), Florida Statutes, subsection (6) of Section 5 of Chapter 2015-191, Laws of Florida. Commissioner Calamari seconded. MOTION CARRIED 4:0

**E. Request for Approval for Procurement of Information Technology Resources via State of Florida NASPO Master Agreement and Capital Lease**

Deputy Director of Network Administration, Eric Bocock, gave verbal comment.

Commissioner Calamari moved to approve as presented per staff recommendation the purchase of new Cisco servers and networking equipment, including installation, configuration, and a three-year support and warranty agreement, with pricing pursuant to the State of Florida NASPO Master Agreement and payment pursuant to a Cisco capital lease payment structure. Commissioner Feder seconded. MOTION CARRIED 4:0

**11. COMMENTS BY COMMISSIONERS**

Commissioner Lombardo and Commissioner Crossan gave verbal comments.

**12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

Deputy Director Freiburg noted that because Mr. Popper was present at the meeting, the District could proceed with swearing him in and that was done, effective October 30, 2025.

**13. ADJOURNMENT**

Commissioner Popper moved to adjourn the meeting. Commissioner Calamari seconded. MOTION CARRIED 5:0 Meeting adjourned at 10:33 a.m.



**AGENDA ITEM 6**

**Meeting Date:** November 20, 2025  
**Prepared By:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Treasurer's Report - October 2025

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**GENERAL FUND**

**Revenue**

The following is the breakdown of revenue for the period ended October 31, 2025 for the North Naples Service Delivery Area ("NN SDA"), the Big Corkscrew Service ("BC SDA") and North Collier Fire Control & Rescue District. Note that these financial statements reflect the Board approved cost allocation method; per that method, there is no allocation of revenue (except for grant funds) - it remains in the SDA in which it is earned/received.

		<b>NN SDA</b>	<b>% of</b>		<b>BC SDA</b>	<b>% of</b>	<b>North Collier</b>	<b>% of</b>
	\$	<b>10/31/2025</b>	<b>Budget</b>	\$	<b>10/31/2025</b>	<b>Budget</b>	<b>10/31/2025</b>	<b>Budget</b>
Ad Valorem	\$	-	0.00%	\$	-	0.00%	-	
Fees	\$	46,018	5.99%	\$	-	0.00%	46,018	
Other Revenue	\$	<u>238,777</u>	7.08%	\$	<u>24,591</u>	4.73%	<u>263,367</u>	
<b>Total Revenue</b>	<b>\$</b>	<b>284,794</b>	<b>0.50%</b>	<b>\$</b>	<b>24,591</b>	<b>0.15%</b>	<b>309,385</b>	<b>0.42%</b>

**Expenses**

The following is the breakdown of expenses for the period ended October 31, 2025 for NN SDA, BC SDA and the North Collier Fire Control & Rescue District utilizing the cost allocation method approved by the Board.

**GENERAL FUND, CONT'D**

		<b>NN SDA</b>	<b>% of</b>		<b>BC SDA</b>	<b>% of</b>	<b>North Collier</b>	<b>% of</b>
<u>Expenses</u>	\$	<b>10/31/2025</b>	<b>Budget</b>	\$	<b>10/31/2025</b>	<b>Budget</b>	<b>10/31/2025</b>	<b>Budget</b>
Personnel	\$	3,655,074	8.19%	\$	1,030,918	8.19%	4,685,992	8.19%
Operating	\$	363,880	3.62%	\$	102,633	3.58%	466,513	3.61%
Debt Service	\$	243,776	36.99%	\$	68,757	36.99%	312,533	36.99%
Capital	\$	<u>44,777</u>	2.69%	\$	<u>12,629</u>	2.69%	<u>57,407</u>	2.69%
<b>Total Expenses</b>	<b>\$</b>	<b>4,307,507</b>	<b>7.56%</b>	<b>\$</b>	<b>1,214,938</b>	<b>7.54%</b>	<b>5,522,445</b>	<b>7.56%</b>

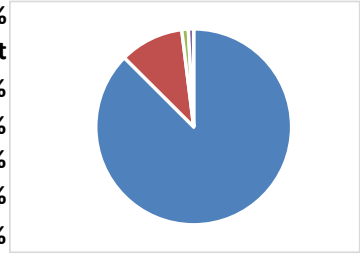
It should be noted that there are four general types of expenditures in terms of payment impact on the fiscal year:

1. Those that are paid monthly at fairly regular and predictable monthly intervals.
2. Those that are paid quarterly or annually so are not reflected in an appropriate percentage.
3. Those that are based on unpredictable need, such as building, equipment or vehicle repairs.
4. Items that were budgeted in the prior year, but were not received or invoiced until this year.

Based on these payment type exceptions, accrual or prepayment adjustments can be made to the actual expenditures, and an adjusted percent of budget determined.

When these adjustments are made, year-to-date expenditures as a percentage of budgeted expenditures, by category, are as follows:

	<b>Adj Amounts North Collier</b>	<b>Adj. % of Budget</b>
<b>Personnel</b>	<b>\$ 5,704,494</b>	<b>9.97%</b>
<b>Operational</b>	<b>\$ 689,157</b>	<b>5.33%</b>
<b>Debt Service</b>	<b>\$ 70,418</b>	<b>8.33%</b>
<b>Capital</b>	<b>\$ 57,407</b>	<b>2.69%</b>
<b>Total</b>	<b>\$ 6,521,476</b>	<b>8.92%</b>



As identified above, when adjustments are made to the actual expenses based on known prepaid and accrual adjustments, General Fund expenses are at 8.92% which is reasonable as we have completed 1 month of the 2025/2026 fiscal year (8%).

**General Fund Comparison with Prior Year:**

Included with the General Fund Financial Statement is a comparison to October 2024 of each service delivery area, noting the percentage of variance. In brief, total revenue in the NN SDA comparison reflects a variance of -6.89%. Expenses reflect a variance of 44.47%.

In the Big Corkscrew SDA, a variance in revenue of -60.03% is reflected. Expenses reflect a variance of 44.47%.

**IMPACT FEE FUND - Comparison with Budget**

As of October 31, 2025, NCFR has received \$33,974 in Impact Fund interest income. Expenses total \$0. The District has received \$0 for Impact Fees for the fiscal year. (October receipts were accrued into the prior year financial statements)

**INSPECTION/PLAN REVIEW FEE FUND - Comparison with Budget**

**Revenue**

As of October 31, 2025, total revenue received is \$11,000 or 0.44% of budgeted revenue which includes inspection fees, plan review fees and interest. Similar to the Impact Fee Fund, payments received are in arrears and are from the previous month.

**Expenses**

Expenses total \$180,000 or 7.22% of the total budget. This is appropriate for this time of the year as we have completed 1 month of the 2025-2026 fiscal year.



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 8**

**Meeting Date:** November 20, 2025  
**Prepared By:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Consent Agenda

**UN-BUDGETED PURCHASES (per policy 213, Section 3, Part 6)**

<b>General Fund (Unbudgeted)</b>			
	(NONE - n/a)		
	<b>TOTAL GENERAL FUND UN-BUDGETED</b>	\$	-

**EMERGENCY PURCHASES (per Policy 212, Section 16) - ratify emergent purchase required and processed**

	(NONE - n/a)		
	<b>TOTAL EMERGENCY PURCHASES</b>	\$	-

**ADDITION OF FIXED ASSETS**

**DELETION OF FIXED ASSETS**

Asset Category:	Furniture, Fixtures & Equipment		
Asset I.D. Number:	3800 (FACS / INV)		
Description:	Ice Machine (Manitowoc) - Taylor Rd		
Cost:	\$1,615.05		
Reason for Deletion:	Replaced due to age/condition		
Intended Disposal:	scrapped	Original Cost	\$ 1,615
Additional Information:	n/a	Est Net Book Value	\$ -

<b>TOTAL DELETION OF FIXED ASSETS (NET BOOK VALUE)</b>	\$	-
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**OTHER**

n/a		
<b>TOTAL - OTHER</b>	\$	-



**AGENDA ITEM 9A**

**Meeting Date:** November 20, 2025  
**Prepared by:** Eloy Ricardo, Fire Chief  
**Subject:** Discussion on Procurement of Fire Apparatus and Equipment Within Current Industry Trends

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**Objective**

This agenda item is for discussion only and is a standing item each month.

**Background Information**

At the May 29, 2025, District Board of Fire Commissioners Workshop on Impact Fees and Millage Rates, the Board discussed concerns about delays in procuring fire apparatus and other essential equipment. The general consensus was that the District should consider alternative procurement options, as industry consolidation by a single company appears to be limiting competition and contributing to these challenges.

**Considerations**

This item is a standing item each month. Staff will provide updates to the Board each month as needed.

**Staff Recommendation**

Not Applicable

**Attachments**

Not Applicable

**Proposed Motion**

Not Applicable



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 10A**

**Meeting Date:** November 20, 2025  
**Prepared by:** Ben Van Klinger, Chief Financial Officer  
Lori Freiburg, Deputy Director of Executive Administrative Services  
**Subject:** Request for Board Approval of Calendar Year 2026 Board Meeting Schedule

**Objective**

To obtain Board approval for the calendar year 2026 board meeting schedule

**Background Information**

As per Florida statute 189, each year the District must advertise and file with the local governing authorities a schedule of its regular meetings. In order to comply, Staff is seeking Board approval for the 2026 calendar year schedule.

**Considerations**

Staff recommends the following schedule:

<b>Proposed Meeting Dates</b>
January 29, 2026
February 26, 2026
March 26, 2026
April 30, 2026
May 28, 2026
June 25, 2026
July 30, 2026
August 27, 2026
September 24, 2026 <b>(Afternoon/Evening Meeting)</b>
October 30, 2026
November 19, 2026
December 17, 2026
<i>*All meetings are at 9:00 a.m. unless otherwise indicated.</i>

**Fiscal Impact**

There is no fiscal impact to select meeting dates.

**Recommendation**

Staff recommends the Board approve the 2026 board meeting schedule as presented.

**Attachments**

None



**North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING  
AGENDA ITEM 10A**

**Proposed Motion**

Move to approve calendar year 2026 board meeting schedule as presented.



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 10B**

**Meeting Date:** November 20<sup>th</sup>, 2025  
**Prepared by:** Deputy Chief Kris Thomas  
**Subject:** Request Approval for Procurement of 1.5 Acres of Vacant Land in Vicinity of Oil Well Rd and Desoto Blvd N.

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**Objective**

Obtain Board approval for the procurement of Parcel 40120440005, 1.5 acres of vacant land in the vicinity of Oil Well Rd and Desoto Blvd N.

**Background Information**

The District has been approached by Collier County, Real Property Division, regarding our interest in purchasing this surplus parcel from Collier County. The property has appraised for \$72,000 and that is the County's asking price. This is a GAC parcel and the Advisory Board has tentatively agreed to the sale at \$72,000, with final approval needed from the Board of Collier County Commissioners.

The property has frontage on Oil Well Rd and 33<sup>rd</sup> Ave NE. , and is directly across from the Skysail community off Oil Well. The property presents the opportunity to bring a parcel into District inventory for many potential future uses including essential services and emergency response.

**Staff Recommendation**

Staff recommends the Board approves this procurement as presented.

**Attachments:**

- Attachment 1: Property Description and Map
- Attachment 2: Appraisal Report
- Attachment 3: Informal Wetlands Determination
- Attachment 4: Real Estate Sales Agreement

**Proposed Motion:**

Motion to approve the purchase of Parcel 40120440005 from Collier County in the amount of \$72,000 as presented.