



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS' MEETING**

AGENDA

THURSDAY, JUNE 26, 2025 ■ 9:00 AM
1885 Veterans Park Drive ■ Naples, FL 34109

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**
- 4. APPROVAL OF MINUTES**
 - A. May 28, 2025 Joint Board Meeting Between North Collier Fire, Greater Naples Fire and Immokalee Fire
 - B. May 29, 2025 Board of Fire Commissioners' Meeting
 - C. May 29, 2025 Board of Fire Commissioners' Workshop to Discuss Impact Fees and Millage Rates
- 5. CHIEF'S REPORT**
- 6. TREASURER'S REPORT**
 - A. May 2025
- 7. LABOR REPORT**
- 8. CONSENT AGENDA**

Table 1: Expenditures for Board Approval

Category	Amount
General Fund Unbudgeted	\$22,200
General Fund Emergency Purchases	\$11,459
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$6,613
Other	\$2,100



9. OLD BUSINESS

10. NEW BUSINESS

- A. Request Approval for District Policies
- B. Designation of Representative for Collaboration Committee of North Collier Fire, Greater Naples Fire and Immokalee Fire
- C. Request Approval for Selection of Architectural and Engineering Services for Construction of Fire Station 49
- D. Request Approval for Reimbursement of Review and Inspection Fees to Lodge Abbott Investments Associates
- E. Discussion Regarding Alternatives for Procurement of Fire Apparatus

11. COMMENTS BY COMMISSIONERS

12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA

13. ADJOURNMENT

DRAFT MINUTES
TRI-BOARD MEETING
GREATER NAPLES, NORTH COLLIER, AND IMMOKALEE FIRE DISTRICTS
MAY 28, 2025 2:00 PM
Heritage Bay Government Center
15450 Collier Blvd. Naples, FL 34120

I. MEETING OPENED

Chairmen Biondo, Lombardo, and Brister called to order the Tri-Board meeting of the Greater Naples Fire Rescue District, North Collier Fire Control and Rescue District, and Immokalee Fire Control District at 2:00 p.m. on May 28, 2025 at the Heritage Bay Government Center. Present were Commissioners Biondo, Cherney, Cross, Dearborn, Duffy, Lombardo, Feder, Calamari, Burke, Crossan, Brister, Halman, Keen and Goodnight.

A. Fire Chief Opening Statements

Fire Chiefs Wolfe, Ricardo, and Choate addressed the Boards with their opening statements.

B. Collaborative Strategies- Discussion

There was discussion regarding challenges with the legislature and how further consolidation would affect outcomes. There was consensus to explore opportunities to collaborate in areas including, but not limited to procurement, building new stations, mental health services, and health insurance coverage. Attorney Laura Donaldson recommended that each board delegate a member to participate in a committee during their next individual board meeting. This committee will work with Union representatives to explore best practices for collaboration and report back to their respective boards.

C. Feasibility Study for Future Collaboration/Consolidation- Discussion

This was not discussed.

D. Public Comment

Kerri Sisson of Hub International spoke on previous attempts to combine health insurance across Districts. She indicated that while there may be potential benefits, a comprehensive analysis would be required. She advised the process would likely take 3 to 5 years.

Jamie Merchant, Legislative Aide to Yvette Benarroch, addressed the board and expressed support for the Districts on behalf of Representative Benarroch.

Wayne Martin, a Greater Naples resident, raised concerns regarding the differences in millage rates among the Districts.

Kathy Curatolo, a representative from the Collier Building Industry Association (CBIA), suggested that Greater Naples adopt North Collier's plan review process.

E. Comments by Commissioners

Commissioners expressed appreciation for the opportunity to explore further collaborative efforts among the Districts.

II. ADJOURNMENT

Commissioner Cross moved to adjourn the meeting for Greater Naples Fire Rescue District.

Commissioner Dearborn seconded. Motion passed 5-0. Commissioner Calamari moved to adjourn

DRAFT MINUTES
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the meeting for North Collier Fire Control and Rescue District. Commissioner Feder seconded. Motion passed 5-0. Commissioner Halman moved to adjourn the meeting for Immokalee Fire Control District. Commissioner Goodnight seconded. Motion passed 4-0. The meeting was adjourned at 3:44 p.m.

DRAFT



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS' MEETING**

MINUTES

THURSDAY, MAY 29, 2025 ■ 9:00 AM
1885 Veterans Park Drive ■ Naples, FL 34109

1. CALL TO ORDER

Chairman Christopher Lombardo called meeting to order at 9:02 a.m. With four of five commissioners present (James Calamari, Christopher Crossan, Norman Feder, and Christopher Lombardo), quorum was met. Commissioner James Burke was absent.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA

Deputy Director Lori Freiburg requested items 10A and 10G be removed from agenda. Commissioner Calamari moved to have the agenda approved as amended. Commissioner Feder seconded. MOTION CARRIED 4:0

4. APPROVAL OF MINUTES

A. April 30, 2025 Board of Fire Commissioners' Meeting

Commissioner Crossan moved to approve the minutes as presented. Commissioner Calamari seconded. MOTION CARRIED 4:0

5. TREASURER'S REPORT

With the Fire Chief not present at the meeting yet, Chairman Lombardo moved to the Treasurer's Report.

A. April 2025

Commissioner Calamari read prepared summary of prepared financial highlights for the April 2025 Treasurer's Report. Board accepted report as presented into record.

6. LABOR REPORT

With the Fire Chief not present at the meeting yet, Chairman Lombardo moved to the Labor Report. Local 2297 President Adam Wilson gave verbal report.

7. CHIEF'S REPORT

Fire Chief Eloy Ricardo arrived to the meeting at 9:14 a.m. and gave verbal report.



8. CONSENT AGENDA

Table 1: Expenditures for Board Approval

Category	Amount
General Fund Unbudgeted	\$0
General Fund Emergency Purchases	\$12,665
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$481,012
Other	\$4,700

Commissioner Crossan moved to approve Consent Agenda as presented. Commissioner Feder seconded. MOTION CARRIED 3:1 (Commissioner Calamari dissented).

9. OLD BUSINESS

None

10. NEW BUSINESS

A. Request Approval of District Policies

Item 10A removed from the agenda.

B. Request Acceptance of District Audit for Fiscal Year Ending September 30, 2024

Jeff Tuscan of HSC/Tuscan & Company, PA., gave a verbal presentation. Commissioner Calamari moved to accept the District’s annual financial statement audit for the fiscal year ended September 30, 2024 as presented. Commissioner Feder seconded. MOTION CARRIED 4:0

C. Request Adoption of Resolution 25-001 to Amend General Fund Budget for Fiscal Year Ending September 30, 2025

Commissioner Calamari moved to approve per staff recommendation the amendment to the General Fund Budget for the fiscal year ending September 30, 2025 by adoption of Resolution 25-001. Commissioner Crossan seconded. MOTION CARRIED 4:0



D. Request Adoption of Resolution 25-002 to Amend Impact Fee Fund Budget for Fiscal Year Ending September 30, 2025

Commissioner Crossan moved to approve per staff recommendation the amendment to the Impact Fee Fund Budget for the fiscal year ending September 30, 2025 by adoption of Resolution 25-002. Commissioner Calamari seconded. MOTION CARRIED 4:0

E. Request Adoption of Resolution 25-003 to Amend Inspection Fee Fund Budget for Fiscal Year Ending September 30, 2025

Commissioner Feder moved to approve per staff recommendation the amendment to the Inspection Fee Fund Budget for the fiscal year ending September 30, 2025 by adoption of Resolution 25-003. Commissioner Crossan seconded. MOTION CARRIED 4:0

F. Request Adoption of Resolution 25-004 Approving Adoption of the 2025 Local Mitigation Strategy Plan

Commissioner Crossan moved to adopt per staff recommendation Resolution 25-004 adopting the Collier County 2025 Multi-Jurisdictional Local Mitigation Strategy. Commissioner Calamari seconded. MOTION CARRIED 4:0

G. Request Board approval for the selection of the Architectural and Engineering Services for the construction of Fire Station 49

Item 10G removed from the agenda.

11. COMMENTS BY COMMISSIONERS

Commissioner Feder gave comment.

12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA

Jeff Tuscan of HSC/Tuscan & Company, PA gave comment.

13. ADJOURNMENT

Commissioner Feder moved to adjourn the meeting. Commissioner Crossan seconded. MOTION CARRIED 4:0 Meeting adjourned at 9:54 a.m.



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT
WORKSHOP FOR IMPACT FEES AND MILLAGE RATES**

MINUTES

THURSDAY, MAY 29, 2025 ■ 10:00 A.M.
1885 Veterans Park Drive ■ Naples, FL 34109

1. CALL TO ORDER

Chairman Christopher Lombardo called the meeting to order at 10:09 a.m. With four of five commissioners present (James Calamari, Chris Crossan, Norman Feder, and Christopher Lombardo), quorum was met. Commissioner James Burke was absent.)

2. PLEDGE OF ALLEGIANCE

3. DISCUSSION

District Attorney Laura Donaldson gave verbal report regarding Florida legislation affecting impact fees. Fire Chief Eloy Ricardo gave verbal presentation that included a video related to alleged monopoly by The REV Group in the fire apparatus arena. Chief Ricardo also presented a PowerPoint related to sales tax surtax. Discussion, comments, questions, and interactive conversation between the commissioners and staff took place.

4. COMMENTS BY COMMISSION AND PUBLIC

Commissioner Lombardo gave general direction to staff to 1) define options pertaining to a special sales tax; 2) define alternatives with regard to ordering fire apparatus equipment; and 3) coordinate communication with the Collier Building Industry Association regarding the need for raising impact fees. Cathy Curatolo with the Collier Building Industry Association gave comment.

5. ADJOURNMENT

Commissioner Calamari moved to adjourn the meeting. Commissioner Feder seconded.
MOTION CARRIED 4:0 Meeting adjourned at 11:43 a.m.



AGENDA ITEM 6

Meeting Date: June 26, 2025
Prepared By: Chief Financial Officer Ben Van Klingerren
Subject: Treasurer's Report - May 2025

GENERAL FUND

Revenue

The following is the breakdown of revenue for the period ended May 31, 2025 for the North Naples Service Delivery Area ("NN SDA"), the Big Corkscrew Service ("BC SDA") and North Collier Fire Control & Rescue District. Note that these financial statements reflect the Board approved cost allocation method; per that method, there is no allocation of revenue (except for grant funds) - it remains in the SDA in which it is earned/received.

		NN SDA	% of	BC SDA	% of	North Collier	% of
		5/31/2025	Budget	5/31/2025	Budget	5/31/2025	Budget
Ad Valorem	\$	49,611,846	99.81%	\$ 13,282,121	99.39%	\$ 62,893,966	
Fees	\$	541,748	374.65%	\$ -	0.00%	\$ 541,748	
Other Revenue	\$	<u>1,487,649</u>	53.35%	\$ <u>457,434</u>	126.97%	\$ <u>1,945,083</u>	
Total Revenue	\$	51,641,242	98.11%	\$ 13,739,555	100.11%	\$ 65,380,797	98.52%

Expenses

The following is the breakdown of expenses for the period ended May 31, 2025 for NN SDA, BC SDA and the North Collier Fire Control & Rescue District utilizing the cost allocation method approved by the Board.

GENERAL FUND, CONT'D

		NN SDA	% of	BC SDA	% of	North Collier	% of
Expenses		5/31/2025	Budget	5/31/2025	Budget	5/31/2025	Budget
Personnel	\$	24,755,712	63.32%	\$ 6,982,380	63.32%	\$ 31,738,092	63.32%
Operating	\$	5,879,007	60.05%	\$ 1,658,181	60.52%	\$ 7,537,188	60.15%
Debt Service	\$	741,977	100.33%	\$ 209,275	100.33%	\$ 951,252	100.33%
Capital	\$	<u>1,118,378</u>	28.19%	\$ <u>315,440</u>	28.19%	\$ <u>1,433,818</u>	28.19%
Total Expenses	\$	32,495,073	60.63%	\$ 9,165,277	60.72%	\$ 41,660,350	60.65%

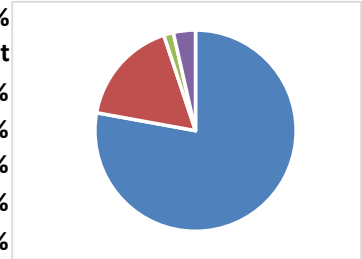
It should be noted that there are four general types of expenditures in terms of payment impact on the fiscal year:

1. Those that are paid monthly at fairly regular and predictable monthly intervals.
2. Those that are paid quarterly or annually so are not reflected in an appropriate percentage.
3. Those that are based on unpredictable need, such as building, equipment or vehicle repairs.
4. Items that were budgeted in the prior year, but were not received or invoiced until this year.

Based on these payment type exceptions, accrual or prepayment adjustments can be made to the actual expenditures, and an adjusted percent of budget determined.

When these adjustments are made, year-to-date expenditures as a percentage of budgeted expenditures, by category, are as follows:

	Adj Amounts North Collier	Adj. % of Budget
Personnel	\$ 31,482,818	62.81%
Operational	\$ 6,889,748	54.98%
Debt Service	\$ 632,090	66.67%
Capital	\$ 1,433,818	28.19%
Total	\$ 40,438,474	58.87%



As identified above, when adjustments are made to the actual expenses based on known prepaid and accrual adjustments, General Fund expenses are at 58.87% which is reasonable as we have completed 8 months of the 2024/2025 fiscal year (67%).

General Fund Comparison with Prior Year:

Included with the General Fund Financial Statement is a comparison to May 2024 of each service delivery area, noting the percentage of variance. In brief, total revenue in the NN SDA comparison reflects a variance of 9.08%. Expenses reflect a variance of 5.26%.

In the Big Corkscrew SDA, a variance in revenue of 7.05% is reflected. Expenses reflect a variance of -.61%.

IMPACT FEE FUND - Comparison with Budget

As of May, 2025, NCFR has received \$259,804 in Impact Fund interest income. Expenses total \$8,602. The District has received \$574,418 for Impact Fees, which is considered deferred revenue.

INSPECTION/PLAN REVIEW FEE FUND - Comparison with Budget

Revenue

As of May 31, 2025, total revenue received is \$1,767,022 or 80% of budgeted revenue which includes inspection fees, plan review fees and interest. Similar to the Impact Fee Fund, payments received are in arrears and are from the previous month.

Expenses

Expenses total \$1,344,515 or 61% of the total budget. This is appropriate for this time of year as we have completed 8 months of the 2024-2025 fiscal year (67%).



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING

AGENDA ITEM 8

Meeting Date: June 26, 2025
Prepared By: Chief Financial Officer Ben Van Klingerren
Subject: Consent Agenda

UN-BUDGETED PURCHASES (per policy 213, Section 3, Part 6)

General Fund (Unbudgeted)

1	Item Description:	Custom design transport unit (Legos) (qty: 200)		
	Requested By:	Inspector/PIO, Heath Mazurkiewicz		
	G/L Account:	001-5220-048-000		
	Budget Line:	123		
	Budget Line Amount (NCFR)	\$	75,000	
	Available Line	\$	19,179	
	Bids/Quotes:			
	Bid #1:	Brixilated LLC	\$	22,200
	Bid #2:	n/a	\$	-
	Bid #3:	n/a	\$	-
	Waive Bidding Policy?	Yes	Reason:	Sole Source Vendor (specs, etc)
	Recommendation:	Brixilated LLC	\$	22,200

TOTAL GENERAL FUND UN-BUDGETED \$ 22,200

EMERGENCY PURCHASES (per Policy 212, Section 16)

General Fund

1	Item Description:	A/C Unit replacement -- St 44		
	Declared Emergency (or nature of emergent purchase):	replacement needed ASAP		
	Requested By:	Kris Thomas, Assistant Chief		
	Approved By:	Eloy Ricardo, Fire Chief		
	G/L Account:	001-5220-062-102		
	Budget Line:	GF - 160		
	Bids/Quotes:	n/a - due to nature did not obtain add'l quotes		
	Vendor Paid:	Sunset Air	\$	11,459
	Bid #2:	n/a	\$	-
	Bid #3:	n/a	\$	-

TOTAL EMERGENCY PURCHASES \$ 11,459

ADDITION OF FIXED ASSETS

(NONE - n/a)

TOTAL ADDITION OF FIXED ASSETS	\$ -
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DELETION OF FIXED ASSETS	
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Asset Category:	Auto, Truck & Equip		
Asset I.D. Number:	FA70723 / 11334 (FA-CS)		
Description:	Yamaha Tiller Engine (1of2)		
Cost:	\$3,306.50		
Reason for Deletion:	Motors being replaced with more manageable/efficient units for boats		
Intended Disposal:	Will be sold via Royal Auction Group	Original Cost	\$ 3,306
Additional Information:		Est Net Book Value	\$ 165

Asset Category:	Auto, Truck & Equip		
Asset I.D. Number:	FA70724 / 11335 (FA-CS)		
Description:	Yamaha Tiller Engine (2of2)		
Cost:	\$3,306.50		
Reason for Deletion:	Motors being replaced with more manageable/efficient units for boats		
Intended Disposal:	Will be sold via Royal Auction Group	Original Cost	\$ 3,307
Additional Information:		Est Net Book Value	\$ 165

TOTAL DELETION OF FIXED ASSETS (original cost)	\$ 6,613
TOTAL DELETION OF FIXED ASSETS (NET BOOK VALUE)	\$ 330

OTHER	
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Permission to Travel			
1 FASD Conference Charlotte Harbor, FL June 16-19, 2025	Post Approval for Additional Commissioner to Attend (Comm. Chris Crossan)	Hotel \$	1,000
		Registration \$	600
		Per Diem/Mileage \$	500

TOTAL - OTHER	\$ 2,100
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North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING

AGENDA ITEM 10B

Meeting Date: June 26, 2025
Prepared by: Lori Freiburg, Deputy Director
Subject: Request for Board Designation of Representative to Serve on Collaboration Committee Between North Collier Fire, Greater Naples Fire and Immokalee Fire

Objective

Board to designate a representative to serve on a committee made up of a single representative from each of three fire Districts (North Collier Fire, Greater Naples Fire and Immokalee Fire) to explore best practices for collaboration

Background Information

On May 28, 2025, the Fire Commissioner Boards of North Collier Fire, Greater Naples Fire and Immokalee Fire met at an advertised tri-board meeting to discuss best practices for collaboration between the three Districts. It was decided at that meeting for each of the three Boards to designate a Board member representative to serve on a committee that would explore best practices for collaboration. It was also decided to include Union representation on this committee.

Considerations

North Collier Fire has historically supported collaboration between surrounding fire districts as is evidenced by interlocal agreements between the District and the other fire districts for work including plan review, fire inspections and fleet maintenance.

Staff Recommendation

Staff recommends the Board designate a Board member to serve on the collaboration committee.

Attachments

None

Proposed Motion

Move to designate (board member name) to serve on the collaboration committee between North Collier Fire, Greater Naples Fire and Immokalee Fire



AGENDA ITEM 10C

Meeting Date: June 26, 2025
Prepared by: Kris Thomas, Assistant Chief
Subject: Architecture and Engineering Services for Station 49

Objective

Obtain Board approval for the selection of the Architectural and Engineering Services for the construction of Fire Station 49.

Background Information

In February 2024, the District entered into a ‘Simultaneous Like-Kind Exchange’ with Lodge/Abbott Investments Associates, LLC., in which the District received a vacant parcel on US 41 for the construction of a new Fire Station. Within that agreement, there is a clause for the construction of the building. The District received a construction proposal on 3/10/25 from Soave Development (a subsidiary of Lodge Abbott). The District is seeking additional proposals for construction. However, one of the first steps prior to construction is the selection of an architecture/engineering firm for said services.

Considerations

The District recently completed a procurement process (RFP) to contract with an architecture and engineering group. The District solicited bids and received four (4) responsive proposals. These firms were subsequently ranked in the review process. District staff has negotiated a contract with the highest ranked firm. Board approval of the contract is required as these professional services are needed to support the construction bid process, to move forward with permitting and for construction management once a construction contract is awarded.

Fiscal Impact

The cost of the St. 49 architectural and engineering services is estimated to be \$258,000. However, the District has budgeted for and intends to utilize Impact Fee Funds to subsidize the construction (and planning) for St. 49. Therefore, there will be \$0 fiscal impact to the General Fund for these services architectural and engineering services.

Recommendation

Staff recommends the Board approve and execute the contract between the District and Lars W Young, Inc. for Architectural and Engineering services related to the design and construction of Fire Station 49.

Attachments:

Attachment 1: Contract for Architecture & Engineering Services.

Proposed Motion:

Approve the contract between the District and Lars W Young, Inc. for architectural and engineering services related to the design and construction of Fire Station 49 as presented.



Meeting Date: June 26, 2025
Prepared by: Kris Thomas, Assistant Chief
Subject: Reimbursement of Review & Inspection Fees

Objective

Obtain Board approval for the reimbursement of review and inspection fees to Lodge Abbott Investments Associates, LLC as outlined in the 'Agreement for Simultaneous Like-Kind Exchange, Inspection Fee Waiver and Construction of New Fire Station' entered into by the District on February 29th, 2024.

Background Information

At the Board of Fire Commissioners Meeting on February 29th, 2024, the District entered into an Agreement with Lodge Abbott Investments Associates, LLC (Lodge/Abbott) for the Simultaneous Like-Kind Exchange of the District owned property located on Sun Century Road in exchange for property owned by Lodge Abbott.

In Section 17(a) of that agreement, the District agreed to "waive all review and inspection fees that would otherwise be payable in connection with the initial construction by Lodge/Abbott (and/or any affiliate(s) thereof), of (i) Tower 500 at Kalea Bay, a Condominium, to be constructed at 13955 Old Coast Road, Naples, Florida 34110, and (ii) the clubhouse and all other buildings and improvements to be constructed on the property known as "The Kinsale Golf Club," located at the northeast corner of Vanderbilt Drive and Wiggins Pass Road in North Naples, Florida."

The agreement further states: "In the event it is determined that the District does not have the authority to waive the foregoing review and/or inspection fee(s), the District shall reimburse Lodge/Abbott, within thirty (30) days of written notice from Lodge/Abbott to the District of the review and/or inspection fee(s) paid by Lodge/Abbott with respect to the foregoing properties."

The District has not waived any fees for the above referenced projects and Lodge/Abbott has paid such fees in order to move forward with the development of their projects.

On June 13th, 2025, the District received written notice from Lodge/Abbott requesting reimbursement for fees paid to date on these eligible projects as outlined in the Agreement.

Staff Recommendation

Staff recommends the Board to approve this request and authorizes Staff to reimburse Lodge Abbott for eligible fees paid as outlined in Attachment 3: Review and Inspection Fee Detail in the amount of \$168,783.98.



**North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING
AGENDA ITEM 10D**

Attachments

- Attachment 1: Lodge Abbott Request for Reimbursement
- Attachment 2: 2024-02-29 Agreement-NCFR & Lodge Abbott
- Attachment 3: Review and Inspection Fee Detail

Proposed Motion

Motion to approve the request for reimbursement to Lodge Abbott Investments Associates, LLC as recommended by Staff.



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING

AGENDA ITEM 10E

Meeting Date: June 26, 2025
Prepared by: Eloy Ricardo, Fire Chief
Subject: Discussion Regarding Procurement of Fire Apparatus

Objective

This agenda item is for discussion only.

Background Information

At the May 29, 2025 District's Board of Fire Commissioner Workshop to Discuss Impact Fees and Millage Rates, concerns regarding the timely procurement of fire apparatus was discussed. General consensus of the Board was that the District needed to evaluate alternative options for procurement of fire apparatus.

Considerations

This item is being brought back to the Board for follow-up discussion.

Staff Recommendation

Not Applicable

Attachments

Not Applicable

Proposed Motion

Not Applicable