



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS' MEETING**

AGENDA

THURSDAY, JULY 25, 2024 ■ 9:00 AM
1885 Veterans Park Drive ■ Naples, FL 34109

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**
- 4. APPROVAL OF MINUTES**
 - A. May 30, 2024 Board of Fire Commissioners' Meeting (CORRECTED)
 - B. June 27, 2024 Board of Fire Commissioners' Meeting
- 5. CHIEF'S REPORT**
- 6. TREASURER'S REPORT**
 - A. June 2024
- 7. LABOR REPORT**
- 8. CONSENT AGENDA**

Table 1: Expenditures for Board approval

Category	Amount
General Fund Unbudgeted	\$38,027
General Fund Emergency Purchases	\$0
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$0
Other	\$0



9. OLD BUSINESS

10. NEW BUSINESS

- A. Request Approval to Submit Form DR-420-MM-P Maximum Millage Levy Calculation Preliminary Disclosure for the Big Corkscrew Island Service Delivery Area and the North Naples Service Delivery Area as Required by the Florida Department of Revenue
- B. Request Approval of Amendment #3 to Contract Between District and Access MD/Dr. Paul Hobaica
- C. Request Approval to Renew Firefighter Cancer Insurance Policy for 2024-2025 Fiscal Year
- D. Request Approval to Renew Medical Insurance Policy for 2024-2025 Fiscal Year and Add Medicare Supplemental Insurance Option
- E. Request Approval to Renew Dental Insurance Policy for 2024-2025 Fiscal Year
- F. Request Approval to Renew Short-Term Disability, Long-Term Disability and Life Insurance for 2024-2025 Fiscal Year and Add Voluntary Life Insurance Option
- G. Request Approval of Revision to District Policy
- H. Request Approval of Procurement of Fire Apparatus
- I. Request Approval of Interlocal Agreement Between District and Partnering Agencies for Use of the District's Mobile Computer Aided Dispatch Connectivity System
- J. Request Approval for Revisions to Interlocal Agreement Between District and Partnering Agencies for Tablet Command Incident Software
- K. Request Board Approval of Resolution 24-006 on Transport Billing Fees and Contract with Third Party Transport Billing Company
- L. Request Approval of MOU Between District and University of Central Florida Relating to UCF Restores Program to Provide Evidence-Based Clinical Treatment Services to First Responders Through the Implementation of a Mobile Crisis Response Vehicle

11. COMMENTS BY COMMISSIONERS

12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA

13. ADJOURNMENT



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS' MEETING**

MINUTES

THURSDAY, MAY 30, 2024 ■ 9:00 AM

1885 Veterans Park Drive ■ Naples, FL 34109

1. CALL TO ORDER

Meeting called to order at 9:02 a.m. by Commissioner Christopher Lombardo. With five of five commissioners present (James Burke, James Calamari, Christopher Crossan, Norman Feder, and Christopher Lombardo), quorum was met.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA

Commissioner Calamari moved to approve agenda as presented. Commissioner Burke seconded. MOTION CARRIED 5:0

4. APPROVAL OF MINUTES

- A. April 25, 2024 Board of Fire Commissioners' Meeting
- B. April 25, 2024 Board of Fire Commissioners' Growth Management Planning Workshop

Commissioner Feder moved to approve both sets of minutes as presented. Commissioner Calamari seconded. MOTION CARRIED 5:0

5. CHIEF'S REPORT

Fire Chief Eloy Ricardo introduced District Chaplain Tony Scire. Commissioner James Calamari presented him with his official District badge. Deputy Chief Michael Jimenez recognized the 22 new recruit firefighters hired by the District in April, and introduced them to the Board. Chief Ricardo gave verbal report including a notification to the Board that the District has given Collier County Road and Bridge right of entry to Station 11 property.

6. TREASURER'S REPORT

- A. April 2024

Commissioner Calamari read prepared summary of financial highlights for April 2024 Treasurer's Report. Board accepted report as presented into record.



7. LABOR REPORT

Due to Local 2297 president, Adam Wilson, not being able to attend the meeting, Captain Christopher Spencer gave the verbal report on behalf of Local 2297.

8. CONSENT AGENDA

Table 1: Expenditures for Board approval

Category	Amount
General Fund Unbudgeted	\$85,800
General Fund Emergency Purchases	\$11,800
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$0
Other	\$2,008

Commissioner Feder moved to approve the Consent Agenda as presented. Commissioner Crossan seconded. MOTION CARRIED 4:1 Commissioner Calamari dissented.

9. OLD BUSINESS

A. Request Board Approval of Change to Rescission and Effective Dates for District Policies Approved Previously

Commissioner Calamari moved to approve per staff recommendation change to rescission and issuance of effective dates for District policies approved previously:

- An extension to rescind 1.02 Employment Status and Changes, 3.02 Compensation, 3.03 Hours of Work and Overtime, 3.04 Personnel Compensation effective date from June 1, 2024 to July 1, 2024.
- An extension to the issuance of 305 Compensation Administration and Classification Pay Plan effective date from June 1, 2024 to July 1, 2024.

Commissioner Burke seconded. MOTION CARRIED 5:0

10. NEW BUSINESS

A. Presentation Regarding District Exhibit Initiative at The Golisano Children’s Museum of Naples

Public Education Officer Heather Mazurkiewicz announced the District’s new exhibit to be housed at the Golisano Children’s Museum. The new exhibit includes a mock fire station and



engine. Officer Mazurkiewicz introduced Jonathan Foerster, Chief Executive Officer of the Golisano Children’s Museum of Naples, who thanked the District and Board for their support of the museum.

B. Presentation and Request for Acceptance of Annual Audit for Year Ending September 30, 2023

Jeff Tuscan of HSC/Tuscan & Company, PA, presented a verbal summary of the audit findings for the year ending September 30, 2023 and noted that there were no management letter comments. Commissioner Feder moved to accept the audit as per the agenda item description denotes. Commissioner Burke seconded. MOTION CARRIED 5:0

C. Request Board Approval of District Policies

Commissioner Calamari moved to approved per staff recommendation the rescission of the following policies effective July 1, 2024:

- 3.01 Recruitment and Selection
- 3.05 Performance Evaluations
- 3.17 Uniform and Uniform Issuance

Commissioner Burke seconded. MOTION CARRIED 5:0

11. COMMENTS BY COMMISSIONERS

None

12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

13. ADJOURNMENT

Commissioner Calamari moved to adjourn the meeting. Commissioner Crossan seconded. MOTION CARRIED 5:0 Meeting adjourned at 10:27 a.m.

J. Christopher Lombardo
Chairman

07/25/2024
Date

James A. Calamari
Secretary-Treasurer

07/25/2024
Date



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT
BOARD OF FIRE COMMISSIONERS' MEETING**

MINUTES

THURSDAY, JUNE 27, 2024 ■ 9:00 AM
1885 Veterans Park Drive ■ Naples, FL 34109

1. CALL TO ORDER

Chairman Christopher Lombardo called meeting to order at 9:00 a.m. With four of five commissioners present (Christopher Lombardo, James Burke, Norman Feder, and Christopher Crossan), a quorum was met.

Commissioner James Calamari was absent.

2. PLEDGE OF ALLEGIANCE

3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA

Commissioner Burke moved to approve agenda as presented. Commissioner Feder seconded.
MOTION CARRIED 4:0

4. APPROVAL OF MINUTES

A. May 30, 2024 Board of Fire Commissioners' Meeting

Commissioner Feder moved to approve minutes as presented. Commissioner Crossan seconded.
MOTION CARRIED 4:0

5. CHIEF'S REPORT

Fire Chief Eloy Ricardo gave verbal report.

Commissioner Calarmari joined the meeting at 9:15 a.m.

6. TREASURER'S REPORT

A. May 2024

Commissioner Calamari asked for correction to the May 30, 2024 meeting minutes approved previously in the meeting and prior to his arrival. Commissioner Calamari noted the minutes should reflect that he (and not Chief Ricardo) had presented Chaplin Tony Scire with his District badge. Staff acknowledged the correction.

Commissioner Calamari read prepared summary of financial highlights for May 2024 Treasurer's Report. Board accepted report as presented into record.

7. LABOR REPORT

Local 2297 President, Adam Wilson, gave verbal report.



8. CONSENT AGENDA

Table 1: Expenditures for Board approval

Category	Amount
General Fund Unbudgeted	\$0
General Fund Emergency Purchases	\$0
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$27,576
Other	\$0

Commissioner Calamari moved to approve Consent Agenda as presented. Commissioner Burke seconded. MOTION CARRIED 5:0

9. OLD BUSINESS

None

10. NEW BUSINESS

A. Request Adoption of Resolution 24-003 Amending General Fund Budget for Fiscal Year Ending September 30, 2024

CFO Ben VanKlengeren gave verbal highlights of amendment. Commissioner Feder moved to adopt Resolution 24-003 as presented amending General Fund budget for fiscal year ending September 30, 2024. Commissioner Crossan seconded. MOTION CARRIED 5:0

B. Request Adoption of Resolution 24-004 Amending Impact Fee Fund Budget for Fiscal Year Ending September 30, 2024

CFO VanKlengeren gave verbal highlights of amendment. Commissioner Calamari moved to adopt Resolution 24-004 as presented amending Impact Fee Fund budget for fiscal year ending September 30, 2024. Commissioner Crossan seconded. MOTION CARRIED 5:0

C. Request Adoption of Resolution 24-005 Amending Inspection Fee Fund Budget for Fiscal Year Ending September 30, 2024

Commissioner Crossan moved to adopt Resolution 24-005 as presented amending Inspection Fee Fund budget for fiscal year ending September 30, 2024. Commissioner Burke seconded. MOTION CARRIED 5:0

D. Request Board Approval to Proceed with Application for Class 1 Certificate of Public Convenience and Need (COPCN)



Deputy Chief Jorge Aguilera and Fire Chief Ricardo gave verbal highlights of the agenda item. Commissioner Calamari moved to approve per staff recommendation to proceed with the application for the Class 1 Certificate of Public Convenience and Necessity (COPCN). Commissioner Burke seconded. MOTION CARRIED 5:0

11. COMMENTS BY COMMISSIONERS

Commissioner comment was given.

12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA

None

13. ADJOURNMENT

Commissioner Feder moved to adjourn meeting. Commissioner Crossan seconded. MOTION CARRIED 5:0 Meeting adjourned at 10:02 a.m.

J. Christopher Lombardo
Chairman
Date 07/25/2024

James A. Calamari
Secretary-Treasurer
Date 07/25/2024



AGENDA ITEM 6

Meeting Date: July 25, 2024
Prepared By: Chief Financial Officer Ben Van Klingerren
Subject: Treasurer's Report - June 2024

GENERAL FUND

Revenue

The following is the breakdown of revenue for the period ended June 30, 2024 for the North Naples Service Delivery Area ("NN SDA"), the Big Corkscrew Service ("BC SDA") and North Collier Fire Control & Rescue District. Note that these financial statements reflect the Board approved cost allocation method; per that method, there is no allocation of revenue (except for grant funds) - it remains in the SDA in which it is earned/received.

		NN SDA	% of	BC SDA	% of	North Collier	% of
		6/30/2024	Budget	6/30/2024	Budget	6/30/2024	Budget
Ad Valorem	\$	46,073,504	100.73%	\$ 12,567,439	101.31%	\$ 58,640,942	
Fees	\$	601,662	93.43%	\$ -	0.00%	\$ 601,662	
Other Revenue	\$	<u>1,607,543</u>	106.41%	\$ <u>631,490</u>	127.33%	\$ <u>2,239,033</u>	
Total Revenue	\$	48,282,709	100.82%	\$ 13,198,928	102.31%	\$ 61,481,637	101.13%

Expenses

The following is the breakdown of expenses for the period ended June 30, 2024 for NN SDA, BC SDA and the North Collier Fire Control & Rescue District utilizing the cost allocation method approved by the Board.

GENERAL FUND, CONT'D

		NN SDA	% of	BC SDA	% of	North Collier	% of
Expenses		6/30/2024	Budget	6/30/2024	Budget	6/30/2024	Budget
Personnel	\$	25,151,808	69.51%	\$ 7,512,878	69.51%	\$ 32,664,686	69.51%
Operating	\$	5,576,234	61.68%	\$ 1,665,628	62.56%	\$ 7,241,862	61.88%
Debt Service	\$	674,296	88.43%	\$ 201,413	88.43%	\$ 875,709	88.43%
Capital	\$	<u>1,859,128</u>	82.20%	\$ <u>555,324</u>	82.20%	\$ <u>2,414,452</u>	82.20%
Total Expenses	\$	33,261,466	68.93%	\$ 9,935,243	69.12%	\$ 43,196,709	68.98%

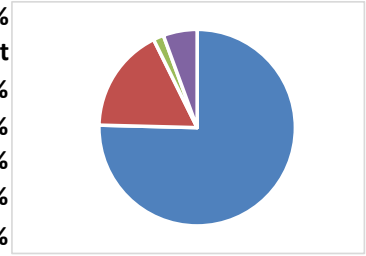
It should be noted that there are four general types of expenditures in terms of payment impact on the fiscal year:

1. Those that are paid monthly at fairly regular and predictable monthly intervals.
2. Those that are paid quarterly or annually so are not reflected in an appropriate percentage.
3. Those that are based on unpredictable need, such as building, equipment or vehicle repairs.
4. Items that were budgeted in the prior year, but were not received or invoiced until this year.

Based on these payment type exceptions, accrual or prepayment adjustments can be made to the actual expenditures, and an adjusted percent of budget determined.

When these adjustments are made, year-to-date expenditures as a percentage of budgeted expenditures, by category, are as follows:

	Adj Amounts North Collier	Adj. % of Budget
Personnel	\$ 32,565,361	69.29%
Operational	\$ 7,462,390	63.76%
Debt Service	\$ 742,738	75.00%
Capital	\$ 2,414,452	82.20%
Total	\$ 43,184,940	68.96%



As identified above, when adjustments are made to the actual expenses based on known prepaid and accrual adjustments, General Fund expenses are at 68.96% which is reasonable as we have completed 9 months of the 2023/2024 fiscal year (75%).

General Fund Comparison with Prior Year:

Included with the General Fund Financial Statement is a comparison to June 2023 of each service delivery area, noting the percentage of variance. In brief, total revenue in the NN SDA comparison reflects a variance of 10.92%. Expenses reflect a variance of 11.04%.

In the Big Corkscrew SDA, a variance in revenue of 20.26% is reflected. Expenses reflect a variance of 41.4% - primarily due to higher allocation rates and increased budget line items in the current year versus the prior year.

IMPACT FEE FUND - Comparison with Budget

As of June 30, 2024, NCFR has received \$293,053 in Impact Fund interest income. Expenses total \$12,716. Additionally, the District received \$747,089 for Impact Fees through June which was considered deferred revenue. (October receipts were accrued into the prior year financial statements).

INSPECTION/PLAN REVIEW FEE FUND - Comparison with Budget

Revenue

As of June 30, 2024, total revenue received is \$1,871,407 or 93% of budgeted revenue which includes inspection fees, plan review fees and interest. Similar to the Impact Fee Fund, payments received are in arrears and are from the previous month.

Expenses

Expenses total \$1,391,499 or 69% of the total budget. This is appropriate for this time of year since we have completed 9 months of the 2023-2024 fiscal year (75%).



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING

AGENDA ITEM 8

Meeting Date: July 25, 2024
Prepared By: Chief Financial Officer Ben Van Klingerren
Subject: Consent Agenda

UN-BUDGETED PURCHASES (per policy 213, Section 3, Part 6)

General Fund (Unbudgeted)

1	Item Description:	Single head embroidery machine (qty: 2)		
	Requested By:	Assistant Chief, Kris Thomas		
	G/L Account:	001-5220-064-023		
	Budget Line:	172		
	Budget Line Amount (NCFR)	\$	86,000	
	Available Line	\$	41,972	
	Bids/Quotes:			
	Bid #1:	Barudan America, Inc.	\$	38,027
	Bid #2:	n/a	\$	-
	Bid #3:	n/a	\$	-
	Waive Bidding Policy?	Yes	Reason:	Sole Source Vendor
	Recommendation:	Barudan America, Inc.	\$	38,027

TOTAL GENERAL FUND UN-BUDGETED \$ 38,027

EMERGENCY PURCHASES (per Policy 212, Section 16)

(NONE - n/a)

TOTAL EMERGENCY PURCHASES \$ -

ADDITION OF FIXED ASSETS

(NONE - n/a)

TOTAL ADDITION OF FIXED ASSETS \$ -

DELETION OF FIXED ASSETS

(NONE - n/a)

TOTAL DELETION OF FIXED ASSETS (original cost) \$ -

TOTAL DELETION OF FIXED ASSETS (NET BOOK VALUE) \$ -

OTHER

(NONE - n/a)

TOTAL - OTHER \$0.00



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING

AGENDA ITEM 10A

Meeting Date: July 25, 2024
Prepared by: Chief Financial Officer Ben Van Klingerren
Subject: Request for Board Approval to Submit Form DR-420-MM-P Maximum Millage Levy Calculation Preliminary Disclosure for the Big Corkscrew Island Service Delivery Area and the North Naples Service Delivery Area as Required by the Florida Department of Revenue

Objective

Establish the maximum millage rate the Board can levy for the 2024-2025 fiscal year in the Big Corkscrew Island Service Delivery Area ("Big Corkscrew SDA") and the North Naples Service Delivery Area ("North Naples SDA") and comply with the statutory requirement to submit the DR 420 MM-P Form no later than August 4, 2024.

Background Information

At the June 2007 Special Legislative Session, property tax reform legislation (HB 1) was passed by the House and Senate, and signed into law on June 21, 2007 by Governor Crist.

Prior to the enactment of this legislation, the District received a Certification of Taxable Value from the Collier County Property Appraiser, Form DR-420. This form not only provided the District with the preliminary taxable value of the property within the District; it also provided for the submission of the District's "Current Year Proposed Aggregate Millage Rate". Staff always inserted the maximum millage rate allowable by the District's Enabling Act.

As a result of the 2007 property tax reform legislation, the Department of Revenue created a companion form to the DR-420 – Certification of Taxable Value issued by the Collier County Tax Appraiser to identify the maximum millage rate the Board will adopt for the coming fiscal year in each service delivery area. This companion form, DR- 420 MM-P - Maximum Millage Levy Calculation Preliminary Disclosure (Attachments 1 and 2), requires the submission of the proposed millage rate for each service delivery area based on the options identified in the legislation:

- Majority Vote of the Governing Body
This would be the millage rate necessary to generate the same Ad Valorem revenue as was generated in the 2023-2024 fiscal year (the rolled back rate), plus the allowance for the growth in per capital Florida personal income (as provided by the Florida Department of Revenue on line 12 of form DR-420 MM-P). In the North Naples SDA, this millage rate would be **1.1623 (line 13)**. Note that this millage rate exceeds the maximum millage rate which can be levied pursuant to the District's Enabling Act. In the Big Corkscrew SDA, this millage rate would be **4.2040 (line 13)**. Note that this millage rate exceeds the maximum millage rate which can be levied pursuant to the District's Enabling Act.



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING
AGENDA ITEM 10A

- Two-Thirds Vote of the Governing Body
This rate would consider the provisions of the majority vote identified above, plus the statutory allowance of an additional 10%, which would result in a millage rate of **1.2785 (line 14)** in the North Naples SDA and **4.6244 (line 14)** in the Big Corkscrew SDA. Again, in both service delivery areas, this rate exceeds the maximum millage rate which can be levied pursuant to the District's Enabling Act.
- Unanimous Vote of the Governing Body
This would allow an even greater rate than the maximum rate identified above, if provided for in the District's Enabling Act. In both service delivery areas, this rate exceeds the maximum millage rate which can be levied pursuant to the District's Enabling Act

Considerations

The District is required to submit this form no later than August 4, 2024, well before the Board will adopt tentative and final millage rates at the September hearings. In most prior years, both Big Corkscrew SDA and North Naples SDA have opted to identify their service delivery area's maximum millage rates of 1.00 and 3.75 mils, acknowledging that providing the maximum millage rate (and indicating the voting method to adopt such rate) does not obligate the Board to actually adopt the stated rate; it only identifies the MAXIMUM rate which can be adopted. The Board cannot adopt any rate higher than the rate provided on this form. Submitting this form with any other rate would prohibit the Board from adopting the maximum rate provided for in the District's Enabling Act (1.00 mil in North Naples SDA and 3.75 mils in Big Corkscrew SDA). Identifying a lower rate than the maximum would limit the Board's flexibility as it moves through the budgeting process.

It is important to note **the Board is NOT adopting a millage rate at this time**. That will not be done until the final Budget Hearing in September.

Recommendation

Staff recommends the Board identify as the maximum millage rate for each service delivery area the maximum rates identified in the District's enabling legislation – 1.00 for North Naples SDA and 3.75 for Big Corkscrew SDA to avoid limiting the Board's ability to budget with consideration for reserves.

Attachments

- Attachment 1: Form DR-420 MM-P Maximum Levy Calculation Preliminary Disclosure
(North Naples SDA)
Attachment 2: Form DR-420 MM-P Maximum Levy Calculation Preliminary Disclosure
(Big Corkscrew SDA)

Proposed Motion

Approve the Maximum Millage Levy preliminary disclosure at the proposed mill rate of 1.00 for North Naples Service Delivery Area and 3.75 for Big Corkscrews Service Delivery Area.



AGENDA ITEM 10B

Meeting Date: July 25, 2024
Prepared by: Lori Freiburg, Deputy Director
Subject: Amendment #3 to Amended Medical Clinic Services Contract Between North Collier Fire and AccessMD/Dr. Paul Hobaica

Objective

Obtain Board approval of Amendment #3 to the Amended Medical Clinic Services Contract (“contract”) between the District and AccessMD/Dr. Paul Hobaica.

Background Information

The contract between the District and AccessMD/Dr. Paul Hobaica allows for the annual adjustment of eligible patients to be serviced by the clinic. The District wishes to approve Amendment #3 to the contract to update the number of eligible patients for the 2024-2025 fiscal year.

Considerations

The District recommends amending the contract to acknowledge increasing the number of employee patients from 268 to 284 and decreasing retiree patients from 45 to 42.

Fiscal Impact

As the per-patient-fee was increased for the 2023-2024 fiscal year, the District does not recommend raising the fee for the 2024-2025 fiscal year. The 2023-2024 fee adjustment increased the fee for employee patients from \$940 to \$1,034 and for retiree patients from \$500 to \$550. Increasing the total number of eligible patients for the 2024-2025 fiscal year results in an increase of \$14,894 per annum from the 2023-2024 fiscal year.

CALCULATIONS FOR 2024-2025 AMENDMENT #3 TO CLINIC AGREEMENT

	# Patients	2024-2025 Per Person Fee	Compensation	
Employees	284	\$1,034	\$293,656.00	
Retirees	42	\$550	\$23,100.00	
			\$316,756.00	Annual for 2024-2025
			\$316,756.00	2024-2025 Annual
			\$301,862.00	2023-2024 Annual
			\$14,894.00	Increase for 2024-2025



Recommendation

Staff recommends the Board approve Amendment #3 to the medical clinic services contract between the District and AccessMD/Dr. Paul Hobaica acknowledging the update to the number of eligible patients for the 2024-2025 fiscal year.

Attachments

Attachment 1: Proposed Amendment #3 to Medical Services Contract

Proposed Motion

Move to approve Amendment #3 to the amended medical clinic services contract, as presented, between the District and AccessMD/Dr. Paul Hobaica acknowledging the update to the number of eligible patients for the 2024-2025 fiscal year.



AGENDA ITEM 10C

Meeting Date: July 25, 2024
Prepared by: Lori Freiburg, Deputy Director
Subject: Request for Board Approval to Renew Firefighter Cancer Insurance for the period October 1, 2024 through September 30, 2025

Objective

To renew firefighter cancer insurance for the period of October 1, 2024 through September 30, 2025 upon expiration of current policy on September 30, 2024

Background Information

At the August 27, 2020 Board of Commissioners' Meeting, the Board unanimously approved an insurance policy via United Badges to cover the potential exposure to the District applicable to the cancer provisions of Section, 112.1816, Florida Statutes. The plan, administered by Provident Insurance Services, covered the statutory and additional benefits.

Considerations

The District is required to provide these benefits as noted by Florida statute. Current policy coverage includes the following:

- Class 1: active full-time firefighters;
- Class 2: firefighter retirees that remain on the District's health insurance plan;
- Class 3: active full-time civilian personnel;
- Class 4: civilian retirees that remain on the District's health insurance plan; and
- extended coverage beyond the statutory twenty-one (21) cancers required by Section, 112.1816, Florida Statutes.

New Option for Consideration

This year, United Badges has a new option for consideration. This option increases the lifetime maximum benefit for Class 1 (active full-time firefighters) and Class 3 (active full-time civilian personnel) from \$50,000 to \$75,000. Increasing the lifetime maximum benefit to \$75,000 may better align with current healthcare expenses associated with medical treatments and more adequately support comprehensive coverage for our employees and retirees.

Fiscal Impact

The proposals include no changes to the cost per covered individual. This is the 4th consecutive year with no rate change per covered individual. Increases in the premium are related solely to the increase in number of covered individuals and the option for increasing the lifetime maximum benefit from \$50,000 to \$75,000 for Class 1 and Class 3 personnel. Should the Board approve the increase of the lifetime maximum benefit, the annual premium would increase by \$1,715 as shown below:



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING
AGENDA ITEM 10C

Annual Premium: \$50,000 Lifetime Maximum Benefit	\$54,311.75
Annual Premium: \$75,000 Lifetime Maximum Benefit	\$56,026.43

Recommendation

Pursuant to District Policy 212-Procurement, the District is required to place insurance coverage out for bid every three years, or at the direction of the Board. Staff proposes that the Board: 1) does not place out for bid cancer insurance coverage, but remain with United Badges for the period of October 1, 2024 through September 30, 2025; 2) continue with current coverages; and 3) approve the increase of the lifetime maximum benefit for Class 1 and Class 3 personnel from \$50,000 to \$75,000.

Attachments

- Attachment 1: Option #1 Proposal with Lifetime Maximum Benefit of \$50,000
- Attachment 2: Option #2 Proposal with Lifetime Maximum Benefit of \$75,000

Proposed Motion

Approve 1) that the District does not place out for bid cancer insurance coverage, but remain with United Badges for the period of October 1, 2024 through September 30, 2025; 2) continue with current coverages; and 3) approve the increase of the lifetime maximum benefit for Class 1 and Class 3 personnel from \$50,000 to \$75,000.



AGENDA ITEM 10D

Meeting Date: July 25, 2024
Prepared by: Ben Van Klingeren, Chief Financial Officer
Lori Freiburg, Deputy Director
Subject: Request for Board Approval to Renew Health Insurance Coverage for the period October 1, 2024 through September 30, 2025 and Add Medicare Supplemental Insurance Option

Objective

To obtain Board approval to renew the District’s health insurance coverage for the period of October 1, 2024 through September 30, 2025 and add Medicare supplemental insurance option

Background Information

At the July 27, 2023 Board of Fire Commissioners Meeting, the Board voted to retain the plan as identified in the Collective Bargaining Agreement (Florida Options Plan 5192/5193) and coverage provided by Florida Blue for health insurance for the period of October 1, 2023 through September 30, 2024.

M.E. Wilson (Employee Benefits Plan Advisory Service provider) requested renewal proposals for the District’s health, dental, life, short term disability and long-term disability insurance coverages for the period of October 1, 2024 through September 30, 2025. Health insurance proposals were received from the current carrier, Florida Blue based on guidance from the District’s Insurance Committee. The Committee met with M.E. Wilson representatives on June 21, 2024, and discussed renewal options with the current carrier. The following information was reviewed and the committee recommendation is below.

Considerations

Pursuant to the terms of Article 34 – Insurance of the Collective Bargaining Agreement, the District has agreed to fully fund the cost of health insurance for employees and dependents. The health savings account contributions rates (for employees) will be the IRS-maximum rate for single (\$4,150 for 2024) and \$5,000 for dependent/family.

It is important to note that there are three primary components of the cost of a partially self-funded plan:

1. Fixed costs – the costs of the third-party administrator (“TPA”) to process claims and provide administrative services and the cost premiums for the stop loss insurance (to pay the cost of claims over the District’s maximum liability. The negotiated renewal includes the provision to maintain the individual stop loss coverage at \$150,000.
2. Claims cost – identified as “expected” and “maximum” (we use expected for budgetary purposes).



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING
AGENDA ITEM 10D

3. Run In/Out Exposure – this is the cost of claims if the District moves from a partially self-funded platform to a fully funded platform in the following fiscal year or changes carriers.

The negotiated renewal from Florida Blue reflects fixed cost – Specific Stop Loss Premiums increasing by 14.7% and overall max cost increases of 3.1%. This also includes maintaining the individual stop loss coverage at \$150,000 (see below).

Note that Florida Blue also offers a pharmacy rebate program which will yield refunds to the District. The estimated Rx Rebate for FY 24/25 will be \$304,000 using the Florida Blue plan.

Medicare Supplement Option

The District requested M.E. Wilson research a Medicare supplemental plan to offer to the District's retirees as an option when they reach the age of 65 and plan to migrate to Medicare. M.E. Wilson's research provided a Florida Blue Medicare supplement plan. Retirees turning 65 who opt out of the District's healthcare plan and migrate to Medicare would now have this supplement plan as an option to help offset out-of-pocket costs like copays, coinsurance and deductibles associated with the use of Medicare. The plan is anticipated to cost a retiree \$265.24 per month for the 2024/2025 fiscal year. The monthly cost is 100% paid by the employee. Each retiree's situation is different, but generally, migrating to Medicare coupled with a supplemental plan may prove cost effective to the retiree.

Fiscal Impact

The fiscal impact of the Florida Blue renewal is a 14.7% increase in fixed costs. However, the actuarial analysis of anticipated claims indicates an overall increase of 3% or \$207,000. As noted, the actual dollar amount of that is contingent upon actual claims paid.

Recommendation

The Insurance Committee recommends the Board accept the renewal proposal from Florida Blue for health insurance coverage for the period of October 1, 2024 through September 30, 2025 (Plans 5192 and 5193), maintaining the individual stop loss amount at \$150,000 and also accept the new proposal from Florida Blue for Medicare supplement coverage for District retirees for the period of October 1, 2024 through September 30, 2025.

Attachments

Attachment 1: Health Insurance Renewal Analysis

Attachment 2: Proposed Medicare Supplement Insurance Plan

Proposed Motion

Approve the renewal proposal from Florida Blue for health insurance coverage for the period of October 1, 2024 through September 30, 2025 as presented and the new proposal from Florida Blue for Medicare supplement coverage for the period of October 1, 2024 through September 30, 2025 (Plan 31136) as presented



North Collier Fire Control and Rescue District
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REGULAR MONTHLY MEETING

AGENDA ITEM 10E

Meeting Date: July 25, 2024
Prepared by: Ben Van Klinger, Chief Financial Officer
Lori Freiburg, Deputy Director
Subject: Request for Board Approval to Renew Dental Insurance Coverage for the Period October 1, 2024 through September 30, 2025

Objective

To obtain Board approval to renew the District's dental insurance coverage for the period of October 1, 2024 through September 30, 2025

Background Information

At the July 27, 2023 Board of Fire Commissioners' Meeting, the Board voted unanimously to approve renewal of a self-funded dental insurance plan for the District by Guardian for the period of October 1, 2023 through September 30, 2024.

Considerations

The District's benefit administrator, M.E. Wilson, recommends renewal and continues to recommend the District stay with a self-funded dental insurance plan as this plan structure continues to provide savings to the District as opposed to a fully insured plan.

Fiscal Impact

As with all employee benefit lines of coverage, actual cost is dependent upon the number of employees. Based on the current number of employees, the annual premium will be at \$289,751, an increase of \$5,914 from this fiscal year.

Recommendation

Pursuant to District Policy 212-Procurement, the District is required to place insurance coverage out for bid every three years, or at the direction of the Board. Staff recommends the Board does not place dental insurance coverage out for bid and accept the proposal from Guardian for dental coverage using the self-funded platform for the period of October 1, 2024 through September 30, 2025 for the annual premium of \$289,751.

Attachments:

Attachment 1: Dental Insurance Proposal

Proposed Motion:

Approve the renewal proposal from Guardian insurance coverage for the period of October 1, 2024 through September 30, 2025 as presented.



AGENDA ITEM 10F

Meeting Date: July 25, 2024

Prepared by: Ben Van Klinger, Chief Financial Officer
Lori Freiburg, Deputy Director

Subject: Request for Board Approval to Renew Short-Term Disability, Long-Term Disability and Life Insurance for the period of October 1, 2024 through September 30, 2025 and Add Voluntary Life Insurance Option

Objective

To obtain Board approval to renew the District's Short-Term Disability, Long-Term Disability and Life Insurance for the period of October 1, 2024 through September 30, 2025 and add Voluntary Life Insurance option

Background Information

At the July 27, 2023 Board of Fire Commissioners' Meeting, the Board voted unanimously to approve the renewal of the following insurance coverages for the for the period of October 1, 2023 through September 30, 2024:

1. Short-Term Disability Coverage through Guardian
2. Long-Term Disability Coverage through Standard
3. Life Insurance Coverage through Standard

New Voluntary Life Insurance Option

For the 2024/2025 fiscal year, Staff desires to add a voluntary life insurance benefit for employees. This benefit is 100% optional for employees wishing to secure additional life insurance beyond the \$50,000 that the District provides. The benefit will be 100% funded via employee payroll deduction. The voluntary coverage is provided by Standard who provides the District's current employer paid life insurance. Standard does require 20% of employees participate in the program. Should 20% of employees not sign up for the benefit, the benefit will be nullified.

Considerations

The District's Benefit Consultant, M.E. Wilson, recommends renewal as there are no associated rate increases.

Fiscal Impact

As with all employee benefit lines of coverage, actual cost is dependent upon number of employees. Based on the current number of employees, there will be no increase in annual premiums as compared to the current fiscal year. The annual premiums remain at:

1. Short-Term Disability Coverage through Guardian: \$9,504
2. Long-Term Disability Coverage through Standard: \$69,106
3. Life Insurance Coverage through Standard: \$31,082



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There is no fiscal impact for the District to provide the voluntary life benefit to employees as this benefit is employee funded.

Recommendation

Pursuant to District Policy 212-Procurement, the District is required to place insurance coverage out for bid every three years, or at the direction of the Board. Staff recommends the Board does not place out for bid short-term disability, long-term disability or life insurance and approve the renewal of short-term disability insurance with Guardian and long-term disability and life insurance with Standard for the period of October 1, 2024 through September 30, 2025. Additionally, Staff recommends the Board approve the new voluntary life insurance benefit offering to employees for the period of October 1, 2024 through September 30, 2025.

Attachments:

Attachment 1: Proposals for Short-Term Disability, Long-Term Disability and Life Insurance

Attachment 2: Proposal for Voluntary Life Insurance

Proposed Motion:

Approve the renewal proposals for short-term Disability insurance with Guardian and long-term disability and life insurance with Standard and the voluntary life insurance proposal from Standard for the period of October 1, 2025 through September 30, 2025 as presented.



AGENDA ITEM 10G

Meeting Date: July 25, 2024
Prepared by: Ben Van Klinger, Chief Financial Officer
Lori Freiburg, Deputy Director
Subject: Request for Board Approval of Revisions to District Policy 3.15-Insurance

Objective

To obtain Board approval of revisions to District Policy 3.15-Insurance to document annual HSA funding for eligible employees

Background Information

Since inception of a high-deductible medical health plan by North Collier Fire Rescue, the District has provided HSA funding annually to eligible employees and retirees in order to offset the plan's high deductible. Historically, the funding was based on the plan's deductible threshold - \$2,500 for single and \$5,000 for family (or employee/dependent) coverage, but never was disclosed in District policy. The current collective bargaining agreement (CBA) includes language in Article 34 referencing annual funding parameters. The District recommends documenting this annual funding mechanism via policy. Therefore, we are proposing revisions to District Policy 3.15-Insurance accordingly.

Considerations

Funding of HSA has been subject to the availability of funds as determined during the annual budgeting process as approved by the District's Board of Fire Commissioners. As of October 1, 2022, funding has also been included in the CBA applicable to bargaining unit members.

As the District moves to documenting its HSA funding methodology, the following contribution method is recommended:

- Individual Equal to maximum contribution for individual as determined by the IRS
- Family Equal to \$2,500 more than the individual contribution

Additional criteria for annual funding would include:

- Funding of HSA accounts shall never exceed the limits set by the IRS for single or family.
- The funding method set forth herein shall also apply to eligible retirees still on the District's healthcare plan.
- The funding method set forth herein shall also apply to those individuals not eligible for an HSA account for which the District provides an alternative funding mechanism.

Staff proposes the following language be added to District Policy 3.15 Insurance:

HSA FUNDING



Non-Bargaining Unit Employees

Funding of Health Savings Accounts (HSA) is based on the availability of funds as determined during the annual budgeting process and as approved by the District's Board of Fire Commissioners. When approved for a fiscal year, the District's contributions to non-bargaining unit employee HSA accounts shall be:

- Individual -Equal to maximum contribution for individual as determined by the IRS
- Family -Equal to \$2,500 more than the individual contribution

Funding of HSA accounts shall never exceed the limits set by the IRS for single or family.

The funding method set forth herein shall also apply to:

- eligible retirees still on the District's healthcare plan; and
- those individuals not eligible for an HSA and for which the District provides an alternative funding mechanism.

Bargaining Unit Employees

Bargaining unit employees should refer to the Collective Bargaining Agreement for applicable HSA funding terms and conditions specific to Local 2297 members.

Fiscal Impact

HSA employer funding applicable to FY 24/25 is being estimated at \$1,500,000.

Recommendation

Staff recommends the Board approve the proposed additional language to be included in District Policy 3.15-Insurance to document annual HSA funding methodology for eligible employees.

Attachments

None

Proposed Motion

Approve the proposed additional language to District Policy 3.15-Insurance to document annual HSA funding methodology for eligible non-bargaining employees and retirees.



North Collier Fire Control and Rescue District
Board of Fire Commissioners
REGULAR MONTHLY MEETING

AGENDA ITEM #10H

Meeting Date: July 25, 2024
Prepared By: Kris Thomas, Assistant Chief
Subject: Request for Board Approval of the Procurement of Fire Apparatus

Objective

Obtain Board approval for the procurement of two (2) new Fire ‘Engines’

Background Information

The District maintains a ‘fleet analysis’ to forecast fleet replacements. We have identified the need to place a new apparatus order now based on this analysis and manufacturer lead times. Typical current lead times for fire engine manufacturers range from 24-40 months. Our replacement plan timeline is not threatened by these delays, but it is time to place a build order. In addition, we have seen massive escalations in pricing as these delivery time lines continue to extend out. We have identified an Engine that needs to be replaced in frontline service (this engine will serve out it’s remaining service as a ‘reserve’ apparatus). Additionally, we have identified the need to place an extra Engine order for future response needs.

Considerations

The District currently has eight (8) front line engines and three (3) reserve units. Engine 48 (#1101) is approaching 15 years of frontline service (2010). Our current replacement model for new fire engines is 15 years of front-line service and 5 years of reserve status. This replacement model is a shift from 10 years of front-line service due to the increased capital expense for apparatus replacements in recent years. An order now will place this apparatus into reserve when the new truck is received in 2027. Additionally, we are in the planning phases of our next new fire station. The additional truck order is needed to fulfill response needs once that station goes into service.

We worked with three manufacturers (Pierce, Sutphen and Rosenbauer) on specifications for these trucks. Although it can be difficult for multiple manufacturers to build the exact same truck, we guided the specifications with each in order to get a fair comparison between them.

Fiscal Impact

Supply chain issues and increasingly longer lead times from manufacturers has created unique problems when it comes to fire apparatus procurement. Typical price increases historically have occurred annually, but with the high demand and high build costs we are seeing price increases 3-4 times a year now.



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This is an unbudgeted procurement. However, approval will have no impact to the current fiscal year or next as the trucks would not be due for delivery until FY26-27. With current interest rates being high, we have opted to not prepay (and receive a discount) this far out. We will address the financial impact in the FY26-27 budget process, but designated reserve funds are being requested in the FY 24/25 budget process, earmarked for this procurement.

Recommendation

Staff recommends the Board approve the purchase request for Ten-8 Fire and Safety, LLC (Pierce) for the construction and delivery of these fire apparatus in the amount up to \$2,213,995.

Attachments

- Attachment 1: Ten-8 (Pierce) Proposal
- Attachment 2: SFEV (Sutphen) Proposal
- Attachment 3: NAFECO (Rosenbauer) Proposal
- Attachment 4: Purchase Request



AGENDA ITEM 10I

Meeting Date: July 12, 2024
Prepared by: Eric Bocock, Deputy Director
Subject: Request Approval for Interlocal Agreement Between District and Partnering Agencies for Use of the District’s Mobile Computer Aided Dispatch Connectivity Systems

Objective

Obtain Board approval of the interlocal agreements between the District and partnering agencies for allowing other partnering agencies to utilize North Collier’s Mobile Computer Aided Dispatch connectivity systems.

Background Information

Collier County emergency service agencies currently use varied connectivity for their Mobile Data Units (MDUs). Partnering agencies seek a unified connection with appropriate security mechanisms and standardized methods. The District will provide user licenses for the software and support the connection systems used.

Considerations

Standardizing the connection methods across all emergency service agencies allows for a unified voice when addressing cellular providers about county-wide signal issues. This standardization provides flexibility to use any internet provider, enhancing connectivity during large-scale events when cellular coverage may be compromised. Additionally, deploying a satellite system ensures the entire incident command area can access CAD. Overall, this approach results in a more unified command structure and improved information sharing.

- **Standardization:** The unified connection method allows a collective voice in dealing with cellular providers and shows county-wide signal issues.
- **Connectivity Options:** Enhances connectivity during large-scale events with options for any internet provider, including satellite systems for incident command areas.
- **Unified Command:** Improves command and information sharing.
- **Security:** Provides a better security posture and simplifies connectivity and security for the Collier County Sheriff.
- **Cybersecurity Compliance:** Ensures all agencies comply with cybersecurity standards
- All partners agree and are moving forward with their respective approval processes.



Fiscal Impact

There is no fiscal impact as the partnering agencies will pay for their respective licensing usage.

Recommendation

Staff recommends the Board approve the interlocal agreement between the District and partnering agencies for use of the District's Mobile Computer Aided Dispatch Connectivity Systems

Attachments

- Attachment 1: Proposed Interlocal Agreement (Collier County)
- Attachment 2: Proposed Interlocal Agreement (Greater Naples)
- Attachment 3: Proposed Interlocal Agreement (Immokalee)
- Attachment 4: Exhibit A to the Interlocal Agreement

Proposed Motion

Approve as recommended by Staff the attached interlocal agreement between the District and partnering agencies for use of the District's Mobile Computer Aided Dispatch Connectivity Systems



AGENDA ITEM 10J

Meeting Date: July 12, 2024
Prepared by: Eric Bocock, Deputy Director
Subject: Request Board Approval for Revisions to Interlocal Agreement Between District and Partnering Agencies for Tablet Command Incident Software

Objective

Obtain Board approval for revisions to the interlocal agreement between the District and partnering agencies for Tablet Command incident software

Background Information

At the October 27, 2022 Board of Fire Commissioners meeting, the Board approved an interlocal agreement between the District and other partnering agencies to serve as the Administrator of Tablet Command Incident Software for a shared incident command system and to provide user licenses for the use of the software to other partnering agencies. After this approval, recommendations from the partnering agencies were brought forward for the District's consideration. The updates to the agreement include:

- Addition of a new agency - Collier County EMS

All partners now agree and are moving forward with their respective approval processes.

Fiscal Impact

There is no fiscal impact for the updates to the agreement.

Recommendation

Staff recommends the Board approve the revised interlocal agreement between the District and partnering agencies for Tablet Command incident software

Attachments

Attachment 1: Revised Interlocal Agreement

Proposed Motion

Approve as recommended by Staff revisions to the interlocal agreement between the District and partnering agencies for Tablet Command incident software



North Collier Fire Control and Rescue District
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REGULAR MONTHLY MEETING

AGENDA ITEM 10K

Meeting Date: July 25, 2024

Prepared by: Deputy Chief Jorge Aguilera

Subject: Request Board Adoption of Resolution 24-006 to Establish Schedule of Fees Related to Ambulance Transport Services and Request Board Approval to Enter into Piggyback Billing Contract with Digitech Computer, LLC

Objective

Obtain adopt Resolution 24-006 to establish a schedule of fees related to ambulance transport services and request Board approval to enter into a piggyback contract with Digitech Computer, LLC (“Digitech”)

Background Information

The Board has determined that it is in the best interest of North Collier Fire Control and Rescue District (“District”) to provide ALS transport services and to assess reasonable fees for ALS transport services to offset the costs associated with providing such services.

In accordance with Collier County COPCN Ordinance 24-25 allowing ALS transport ambulance services, the District must establish a schedule of fees it intends to charge for ambulance services. The schedule of fees must accompany our Class 1 COPCN application to the County.

Section 191.009(3), Fla. Stat., the District’s enabling charter, authorizes the Board to establish such fees.

Consideration for Schedule of Fees

The proposed emergency medical ambulance transport fees contained in Resolution 24-006 will mirror Collier County’s emergency medical ambulance transport fees.

Consideration for Contracting with Digitech

Collier County undertook a competitive procurement process (solicitation # RFP 23-8098) to select a company to provide emergency medical ambulance transport billing services. The County received four proposals; an evaluation committee scored and ranked the proposals. Following the evaluation and ranking process, the County awarded the contract to **Digitech Computer, LLC**. Thus, the District may piggyback on the contract and use the services of the vendor pursuant to the terms of the contract with Collier County.



Fiscal Impact

No fiscal impact for adopting Resolution 24-006 or entering into a contract with Digitech.

Recommendation

Staff recommends for the Board adopt Resolution 24-006 to establish a schedule of fees related to ambulance transport services and approve entering into a piggyback contract with Digitech

Proposed Motion

Adopt Resolution 24-006 to establish a schedule of fees related to ambulance transport services and approve entering into a piggyback contract with Digitech

Attachments:

- Attachment 1: Resolution 24-006
- Attachment 2: Collier County RFP 23-8098 (includes final ranking, notice of recommended award, contract between Collier County and Digitech Computer, LLC
- Attachment 3: Proposed Piggyback Contract with Digitech for Billing Services
- Attachment 4: Digitech HIPAA Agreement
- Attachment 5: Human Trafficking Affidavit (required by Fla. Stat.)



AGENDA ITEM 10L

Meeting Date: July 25, 2024
Prepared by: Eloy Ricardo, Fire Chief
Subject: Request Approval of MOU Between District and University of Central Florida Relating to UCF Restores Program to Provide Evidence-Based Clinical Treatment Services to First Responders Through the Implementation of a Mobile Crisis Response Vehicle

Objective

Request Approval of MOU Between District and University of Central Florida Relating to UCF Restores Program to Provide Evidence-Based Clinical Treatment Services to First Responders Through the Implementation of a Mobile Crisis Response Vehicle

Background Information

In 2011, UCF founded UCF Restores to provide evidence-based clinical treatment services to: first responders; front-line medical personnel; military veterans; active-duty military; survivors of sexual assault, mass violence, and natural disasters; and individuals impacted by trauma. The unique approach of UCF Restores to treatment includes exposure therapy, emerging technology, one-on-one and group therapy sessions to realize unprecedented success for those suffering from Post-Traumatic Stress Disorder (“PTSD”).

In light of UCF Restores experience with PTSD, it has responded to major disasters and mass casualty events in Orlando, the State of Florida, and the United States to provide on-site clinical treatment for individuals impacted by violence and trauma. However, UCF Restores lacks the resources for a dedicated vehicle to respond to such events and provide critical services for suffering from PTSD. At the same time, the District has determined a need for a mobile crisis response vehicle (“Mobile Crisis Vehicle”) of its own to deploy to certain emergency events.

In light of the mutual need of UCF Restores and the District for use of a Mobile Crisis Vehicle, Staff proposes that if the District does purchase a Mobile Crisis Vehicle, subject to the Board approving such a purchase in the annual budgeting process, that UCF Restores personnel may use that Mobile Crisis Vehicle in order to provide timely and necessary clinical services to victims and first responders of emergency events occurring within Collier, Lee, Charlotte and Hendry counties and subject to the operational needs of the District.

Considerations

Should this MOU be approved and UCF Restores is granted use of the Mobile Crisis Vehicle, UCF Restores desires to provide its logos, trademarks, and other materials and intellectual property to cobrand the Mobile Crisis Vehicle with the District to reflect their shared mission and



collaboration in responding to emergencies. The purpose of this MOU is to define the goals and obligations for the co-branding of North Collier FD's Mobile Crisis Vehicle and its operation.

In general, the District's obligations would include, but not be limited to, the following (see Attachment 1 for comprehensive list of the District's obligations):

1. Negotiating the content and form of the UCF Restores co-branding;
2. Purchase a recreational vehicle to serve as the Mobile Crisis Vehicle with sole discretion for specifications and options of that vehicle;
3. Insure and maintain the Mobile Crisis Vehicle; and
4. Determine the deployment of the Mobile Crisis Vehicle at emergency events and the involvement of UCF Restores at the emergency events.

In general, UCF Restores' obligations would include, but not be limited to, the following (see Attachment 1 for comprehensive list of UCF Restores' obligations):

1. Execute a licensing agreement with UCF to ensure approval by UCF of the branding related to UCF Restores as to be displayed on the Mobile Crisis Vehicle;
2. Be responsible for getting its employees to the emergency events utilizing the Mobile Crisis Vehicle;
3. Be responsible for all lodging for its employees participating in the emergency event;
4. Reimburse the District annual maintenance costs associated with the Mobile Crisis Vehicle as invoiced by the District to UCF Restores;
5. Promote the MOU and the collaboration between the District and UCF Restores as related to the Mobile Crisis Vehicle; and
6. Recognize the District as a supporter of UCF Restores and UCF.

Either Party may terminate this MOU for convenience, including but not limited to non-appropriation of funds by the District's Board of Commissioners to operate the Mobile Crisis Vehicle, upon thirty (30) calendar days written notification to the other Party via the Party's designated contact, address or email as identified in this MOU.

Staff is still working on the following outstanding items related to the MOU:

- obtain the License Agreement as identified in Section 2(a)ii of the MOU; and
- confirm UCF Board of Trustee Signatory.

Fiscal Impact

There is no fiscal impact to enter into this MOU with UCF Restores.



Recommendation

Staff recommends the Board 1) approve the MOU as presented; and 2) approve the Board Chairman to work with District Attorney Laura Donaldson to finalize the outstanding items related to the MOU and subsequently sign the MOU on behalf of the District.

Attachments

Attachment 1: Proposed MOU with UCF Restores

Proposed Motion

1) approve the MOU as presented; and 2) approve the Board Chairman to work with District Attorney Laura Donaldson to finalize the outstanding items of the MOU and subsequently sign the MOU on behalf of the District