



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS' MEETING**

**AGENDA (FINAL)**

**THURSDAY, JUNE 27, 2024 ■ 9:00 AM**  
1885 Veterans Park Drive ■ Naples, FL 34109

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- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**
- 4. APPROVAL OF MINUTES**
  - A. May 30, 2024 Board of Fire Commissioners' Meeting
- 5. CHIEF'S REPORT**
- 6. TREASURER'S REPORT**
  - A. May 2024
- 7. LABOR REPORT**
- 8. CONSENT AGENDA**

Table 1: Expenditures for Board approval

<b>Category</b>	<b>Amount</b>
General Fund Unbudgeted	\$0
General Fund Emergency Purchases	\$0
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$27,576
Other	\$0



**9. OLD BUSINESS**

**10. NEW BUSINESS**

- A. Request Adoption of Resolution 24-003 Amending General Fund Budget for Fiscal Year Ending September 30, 2024
- B. Request Adoption of Resolution 24-004 Amending Impact Fee Fund Budget for Fiscal Year Ending September 30, 2024
- C. Request Adoption of Resolution 24-005 Amending Inspection Fee Fund Budget for Fiscal Year Ending September 30, 2024
- D. Request Board Approval to Proceed with Application for Class 1 Certificate of Public Need and Convenience (COPCN)

**11. COMMENTS BY COMMISSIONERS**

**12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

**13. ADJOURNMENT**



**NORTH COLLIER FIRE CONTROL AND RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS' MEETING**

**MINUTES**

**THURSDAY, MAY 30, 2024 ■ 9:00 AM**  
1885 Veterans Park Drive ■ Naples, FL 34109

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**1. CALL TO ORDER**

Meeting called to order at 9:02 a.m. by Commissioner Christopher Lombardo. With five of five commissioners present (James Burke, James Calamari, Christopher Crossan, Norman Feder, and Christopher Lombardo), quorum was met.

**2. PLEDGE OF ALLEGIANCE**

**3. APPROVAL, ADDITIONS OR DELETIONS TO AGENDA**

Commissioner Calamari moved to approve agenda as presented. Commissioner Burke seconded.  
MOTION CARRIED 5:0

**4. APPROVAL OF MINUTES**

- A. April 25, 2024 Board of Fire Commissioners' Meeting
- B. April 25, 2024 Board of Fire Commissioners' Growth Management Planning Workshop

Commissioner Feder moved to approve both sets of minutes as presented. Commissioner Calamari seconded. MOTION CARRIED 5:0

**5. CHIEF'S REPORT**

Fire Chief Eloy Ricardo introduced District Chaplain Tony Scire and presented him with his official District badge. Deputy Chief Michael Jimenez recognized the 22 new recruit firefighters hired by the District in April, and introduced them to the Board. Chief Ricardo gave verbal report including a notification to the Board that the District has given Collier County Road and Bridge right of entry to Station 11 property.

**6. TREASURER'S REPORT**

- A. April 2024

Commissioner Calamari read prepared summary of financial highlights for April 2024 Treasurer's Report. Board accepted report as presented into record.



**7. LABOR REPORT**

Due to Local 2297 president, Adam Wilson, not being able to attend the meeting, Captain Christopher Spencer gave the verbal report on behalf of Local 2297.

**8. CONSENT AGENDA**

Table 1: Expenditures for Board approval

Category	Amount
General Fund Unbudgeted	\$85,800
General Fund Emergency Purchases	\$11,800
Addition of Fixed Assets	\$0
Deletion of Fixed Assets	\$0
Other	\$2,008

Commissioner Feder moved to approve the Consent Agenda as presented. Commissioner Crossan seconded. MOTION CARRIED 4:1 Commissioner Calamari dissented.

**9. OLD BUSINESS**

**A. Request Board Approval of Change to Rescission and Effective Dates for District Policies Approved Previously**

Commissioner Calamari moved to approve per staff recommendation change to rescission and issuance of effective dates for District policies approved previously:

- An extension to rescind 1.02 Employment Status and Changes, 3.02 Compensation, 3.03 Hours of Work and Overtime, 3.04 Personnel Compensation effective date from June 1, 2024 to July 1, 2024.
- An extension to the issuance of 305 Compensation Administration and Classification Pay Plan effective date from June 1, 2024 to July 1, 2024.

Commissioner Burke seconded. MOTION CARRIED 5:0

**10. NEW BUSINESS**

**A. Presentation Regarding District Exhibit Initiative at The Golisano Children’s Museum of Naples**

Public Education Officer Heather Mazurkiewicz announced the District’s new exhibit to be housed at the Golisano Children’s Museum. The new exhibit includes a mock fire station and



engine. Officer Mazurkiewicz introduced Jonathan Foerster, Chief Executive Officer of the Golisano Children's Museum of Naples, who thanked the District and Board for their support of the museum.

**B. Presentation and Request for Acceptance of Annual Audit for Year Ending September 30, 2023**

Jeff Tuscan of HSC/Tuscan & Company, PA, presented a verbal summary of the audit findings for the year ending September 30, 2023 and noted that there were no management letter comments. Commissioner Feder moved to accept the audit as per the agenda item description denotes. Commissioner Burke seconded. MOTION CARRIED 5:0

**C. Request Board Approval of District Policies**

Commissioner Calamari moved to approved per staff recommendation the rescission of the following policies effective July 1, 2024:

- 3.01 Recruitment and Selection
- 3.05 Performance Evaluations
- 3.17 Uniform and Uniform Issuance

Commissioner Burke seconded. MOTION CARRIED 5:0

**11. COMMENTS BY COMMISSIONERS**

None

**12. COMMENTS BY THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

None

**13. ADJOURNMENT**

Commissioner Calamari moved to adjourn the meeting. Commissioner Crossan seconded. MOTION CARRIED 5:0 Meeting adjourned at 10:27 a.m.



**AGENDA ITEM 6**

**Meeting Date:** June 27, 2024  
**Prepared By:** Chief Financial Officer Ben Van Klingeren  
**Subject:** Treasurer's Report - May 2024

**GENERAL FUND**

**Revenue**

The following is the breakdown of revenue for the period ended May 31, 2024 for the North Naples Service Delivery Area ("NN SDA"), the Big Corkscrew Service ("BC SDA") and North Collier Fire Control & Rescue District. Note that these financial statements reflect the Board approved cost allocation method; per that method, there is no allocation of revenue (except for grant funds) - it remains in the SDA in which it is earned/received.

		<b>NN SDA</b>	<b>% of</b>	<b>BC SDA</b>	<b>% of</b>	<b>North Collier</b>	<b>% of</b>
		<b>5/31/2024</b>	<b>Budget</b>	<b>5/31/2024</b>	<b>Budget</b>	<b>5/31/2024</b>	<b>Budget</b>
Ad Valorem	\$	45,380,995	99.22%	\$ 12,286,062	99.04%	\$ 57,667,057	
Fees	\$	542,804	84.29%	\$ -	0.00%	\$ 542,804	
Other Revenue	\$	<u>1,418,572</u>	163.58%	\$ <u>549,086</u>	180.79%	\$ <u>1,967,658</u>	
<b>Total Revenue</b>	<b>\$</b>	<b>47,342,372</b>	<b>100.20%</b>	<b>\$ 12,835,148</b>	<b>100.99%</b>	<b>\$ 60,177,520</b>	<b>100.37%</b>

**Expenses**

The following is the breakdown of expenses for the period ended May 31, 2024 for NN SDA, BC SDA and the North Collier Fire Control & Rescue District utilizing the cost allocation method approved by the Board.

**GENERAL FUND, CONT'D**

		<b>NN SDA</b>	<b>% of</b>	<b>BC SDA</b>	<b>% of</b>	<b>North Collier</b>	<b>% of</b>
<b>Expenses</b>		<b>5/31/2024</b>	<b>Budget</b>	<b>5/31/2024</b>	<b>Budget</b>	<b>5/31/2024</b>	<b>Budget</b>
Personnel	\$	23,290,517	64.36%	\$ 6,956,908	64.36%	\$ 30,247,425	64.36%
Operating	\$	5,183,717	57.86%	\$ 1,548,383	58.69%	\$ 6,732,100	58.05%
Debt Service	\$	659,399	86.47%	\$ 196,963	86.47%	\$ 856,362	86.47%
Capital	\$	<u>1,738,300</u>	116.54%	\$ <u>519,232</u>	116.54%	\$ <u>2,257,532</u>	116.54%
<b>Total Expenses</b>	<b>\$</b>	<b>30,871,933</b>	<b>65.13%</b>	<b>\$ 9,221,486</b>	<b>65.31%</b>	<b>\$ 40,093,419</b>	<b>65.17%</b>

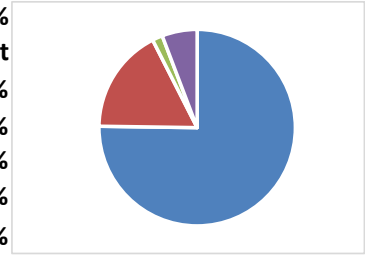
It should be noted that there are four general types of expenditures in terms of payment impact on the fiscal year:

1. Those that are paid monthly at fairly regular and predictable monthly intervals.
2. Those that are paid quarterly or annually so are not reflected in an appropriate percentage.
3. Those that are based on unpredictable need, such as building, equipment or vehicle repairs.
4. Items that were budgeted in the prior year, but were not received or invoiced until this year.

Based on these payment type exceptions, accrual or prepayment adjustments can be made to the actual expenditures, and an adjusted percent of budget determined.

When these adjustments are made, year-to-date expenditures as a percentage of budgeted expenditures, by category, are as follows:

	Adj Amounts North Collier	Adj. % of Budget
Personnel	\$ 29,342,364	62.44%
Operational	\$ 6,743,257	58.15%
Debt Service	\$ 660,212	66.67%
Capital	\$ 2,257,532	116.54%
<b>Total</b>	<b>\$ 39,003,364</b>	<b>63.40%</b>



As identified above, when adjustments are made to the actual expenses based on known prepaid and accrual adjustments, General Fund expenses are at 63.4% which is reasonable as we have completed 8 months of the 2023/2024 fiscal year (67%).

**General Fund Comparison with Prior Year:**

Included with the General Fund Financial Statement is a comparison to May 2023 of each service delivery area, noting the percentage of variance. In brief, total revenue in the NN SDA comparison reflects a variance of 10.46%. Expenses reflect a variance of 18.12%.

In the Big Corkscrew SDA, a variance in revenue of 19.77% is reflected due to higher interest rates. Expenses reflect a variance of 50.41% - primarily due to higher allocation rates and increased budget line items in the current year versus the prior year.

**IMPACT FEE FUND - Comparison with Budget**

As of May 31, 2024, NCFR has received \$259,980 in Impact Fund interest income. Expenses total \$11,401. Additionally, the District received \$659,188 for Impact Fees through May which was considered deferred revenue. (October receipts were accrued into the prior year financial statements).

**INSPECTION/PLAN REVIEW FEE FUND - Comparison with Budget**

**Revenue**

As of May 31, 2024, total revenue received is \$1,570,758 or 78% of budgeted revenue which includes inspection fees, plan review fees and interest. Similar to the Impact Fee Fund, payments received are in arrears and are from the previous month.

**Expenses**

Expenses total \$1,266,782 or 63% of the total budget. This is appropriate for this time of year since we have completed 8 months of the 2023-2024 fiscal year (67%).



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 8**

**Meeting Date:** June 27, 2024  
**Prepared By:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Consent Agenda

**UN-BUDGETED PURCHASES (per policy 213, Section 3, Part 6)**

**General Fund (Unbudgeted)**

(NONE - n/a)

**TOTAL GENERAL FUND UN-BUDGETED** \$ -

**EMERGENCY PURCHASES (per Policy 212, Section 16)**

(NONE - n/a)

**TOTAL EMERGENCY PURCHASES** \$ -

**ADDITION OF FIXED ASSETS**

(NONE - n/a)

**TOTAL ADDITION OF FIXED ASSETS** \$ -

**DELETION OF FIXED ASSETS**

Asset Category: Firefighter Equipment  
 Asset I.D. Number: various (See attached)  
 Description: various (See attached)  
 Cost: \$27,575.78  
 Reason for Deletion: various - OOS, not cost-effective to repair, etc.  
 Intended Disposal: Scrapped  
 Additional Information: **n/a**

Original Cost	\$	27,576
Est Net Book Value	\$	-

**TOTAL DELETION OF FIXED ASSETS (original cost)** \$ 27,576

**TOTAL DELETION OF FIXED ASSETS (NET BOOK VALUE)** \$ -

**OTHER**

- 1 Ratification of States of Emergency for Tropical Storm Nicole (11-8-2022) and Idalia (8-28-23)  
(no monetary value)

**TOTAL - OTHER** \$0.00



**AGENDA ITEM 10A**

**Meeting Date:** June 27, 2024  
**Prepared by:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Request for Board Approval of Amendment to General Fund Budget by Adoption of Resolution 24-003

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**Objective**

Obtain Board approval of an amendment to the General Fund Budget by adoption of Resolution 24-003.

**Background Information**

On September 28, 2023, the Board adopted the Final General Fund Budget for the fiscal year ending September 30, 2024. At the May 30, 2024 Board Meeting, the Board accepted the annual audit for the fiscal year ended 9-30-23. That audit reflected overall fund balance (reserves) in the General Fund of \$1,015,599 MORE than anticipated [\$610,263 more in the NNSDA and \$405,336 more in the BCSDA] at the time the 2023-2024 budget was adopted; therefore, the cash reserves coming into the 2023-2024 fiscal year need to be amended to correspond to the 9-30-23 ending reserves identified in the audit.

**Considerations**

The amendments requested are to reflect actions the Board has already taken – the acceptance of the 9-30-2023 annual audit which increases cash reserves coming into the 2023-2024 fiscal year. Additional changes are as follows (and summarized below in Table A) and represent total North Collier combined amounts:

**Income Changes:** During the current fiscal year, interest earnings have drastically increased from the prior year and far exceeded budgeted projections. Therefore, we are increasing interest earnings by \$1,000,000. Additionally, we have received a training-related grant from the FDOH totaling \$85,800, which was not included in the current budget.

**Expense Changes:** Due to current and planned usage, we are increasing professional fees by \$20,000 intended for employee counseling (via Counseling Associates). We are also increasing training equipment by \$85,800 (associated with the aforementioned FDOH grant received recently). Finally, we are increasing Fire Apparatus (capital outlay) by \$1,000,000 due to the completion and payment for the Pierce Water Tender and Pierce engine refurb (both of which were included in designated reserves).

**Assigned Reserve Changes:** The increase in reserves (as noted in the “background information”) was allocated to Emergency Reserve and the Operating / First Quarter reserve. Additionally, we are decreasing \$1,000,000 from Fleet Reserve to cover the cost of the aforementioned fleet items (as noted in the “Expense Charges” section above).

**TABLE A**



**North Collier Fire Control and Rescue District**  
**Board of Fire Commissioners**  
**REGULAR MONTHLY MEETING**  
**AGENDA ITEM 10A**

	Original Budget 23-24	Original Budget 23-24	Original Budget 23-24	Proposed Amendment #1	Amended Budget 23-24	Amended Budget 23-24	Amended Budget 23-24
Budget Line	NN SDA	BC SDA	North Collier	(6/27/24)	NN SDA	BC SDA	North Collier
Cash Reserves at 10-01-23	\$21,307,147	5,586,951	\$26,894,098	\$1,015,599	\$21,917,410	5,992,287	\$27,909,697
<b>Income:</b>							
Interest-General	\$500,000	\$250,000	\$750,000	<b>\$750,000</b>	\$1,077,500	\$422,500	\$1,500,000
State & Federal Grants	\$28,040	\$ -	\$28,040	<b>\$85,800</b>	\$94,106	\$19,734	\$113,840
<b>Net Changes in Income</b>				<b>\$835,800</b>			
<b>Expenses:</b>							
Professional	\$573,019	\$171,161	\$744,180	<b>\$20,000</b>	\$588,419	\$175,761	\$764,180
Training Supplies/Equipment	\$48,048	\$14,352	\$62,400	<b>\$85,800</b>	\$114,114	\$34,086	\$148,200
Fire Apparatus	\$724,835	\$216,509	\$941,344	<b>\$1,000,000</b>	\$1,494,835	\$446,509	\$1,941,344
<b>Net Change in Expenses</b>				<b>\$1,105,800</b>			
<b>Changes to Assigned Reserves:</b>							
Op. Reserve-First Qtr	\$11,286,437	\$3,361,802	\$14,648,239	<b>\$26,450</b>	\$11,306,803	\$3,367,886	\$14,674,689
Health Insurance Claim Reserve	\$1,196,067	\$357,267	\$1,553,334	<b>\$0</b>	\$1,196,067	\$357,267	\$1,553,334
Medical Services Reserve	\$770,000	\$230,000	\$1,000,000	<b>\$0</b>	\$770,000	\$230,000	\$1,000,000
Station / Growth Management Reserve	\$3,000,000	\$ -	\$3,000,000	<b>\$0</b>	\$3,000,000	\$ -	\$3,000,000
Emergency Reserve	\$3,079,819	\$ 0	\$3,079,819	<b>\$989,149</b>	\$3,669,716	\$399,252	\$4,068,968
Fleet Reserve	\$1,515,706	\$134,294	\$1,650,000	<b>(\$1,000,000)</b>	\$650,000	\$ -	\$ 650,000
Station Improvement Reserve	\$308,000	\$92,000	\$400,000	<b>\$0</b>	\$308,000	\$92,000	\$400,000
<b>Amendment to Budgeted Reserves at 9-30-2024</b>	<b>21,156,029</b>	<b>4,175,363</b>	<b>\$25,331,392</b>	<b>\$15,599</b>	<b>\$20,900,586</b>	<b>\$4,446,405</b>	<b>\$25,346,991</b>



**Fiscal Impact**

Total reserves at 9-30-2023 are increased by \$15,599 as identified above.

**Recommendation**

Staff recommends the Board approve the amendment to the General Fund Budget for the fiscal year ending September 30, 2024 by adoption of Resolution 24-003.

**Attachments**

Attachment 1: Proposed General Fund Budget Amendment

Attachment 2: Resolution 24-003

**Proposed Motion**

Approve the amended 2023/2024 General Fund Budget as presented by adoption of Resolution 24-003.



North Collier Fire Control and Rescue District  
Board of Fire Commissioners  
REGULAR MONTHLY MEETING

**AGENDA ITEM 10B**

**Meeting Date:** June 27, 2024  
**Prepared by:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Request for Board Approval of Amendment to the Impact Fee Fund Budget by Adoption of Resolution 24-004

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**Objective**

Obtain Board approval of an amendment to the Impact Fee Fund Budget by adoption of Resolution 24-004.

**Background Information**

On September 28, 2023, the Board adopted the Final General Fund Budget for the fiscal year ending September 30, 2024. At the May 30, 2024 Board Meeting, the Board accepted the annual audit for the fiscal year ended 9-30-23. That audit reflected fund balance in the Impact Fee Fund of \$0 and unearned revenue (Cash Reserves) of \$7,135,354, which were (\$211,370) LESS than anticipated at the time the 2023-2024 budget was adopted; therefore, the cash reserves available at the beginning of the budget year need to be amended to correspond with the 9-30-2023 ending cash reserves identified in the audit.

**Considerations**

The amendments requested are to reflect action the Board has already taken – the acceptance of the 9-30-2023 annual audit which decreases unearned revenue (cash reserves) coming into the 2023-2024 fiscal year. The following additional changes are being proposed:

**Income changes:** The District anticipates collecting approximately \$1,175,000 in impact fee receipts (\$800,000 impact fee receipts and \$375,000 interest earnings). However, impact fee revenue must match actual expenses. Amended budgeted expenses (as noted below) will total \$14,000. Therefore, impact fee interest will be amended from \$5,000 up to \$375,000 while impact fee revenue of \$509,000 will be amended to \$14,000. Total impact fee revenue will be \$389,000, a decrease of \$125,000.

**Impact Fees Collected (Deferred) will be increased from \$91,000 to \$786,000.**

**Expense changes:** As noted above, impact fee expenses will be decreased by \$500,000 as anticipated “Construction in Progress” will not be initiated until the next fiscal year. Therefore, CIP will be reduced the entire \$500,000 and overall expenses will be reduced \$500,000 from \$578,641 down to \$14,000. Additionally, \$5,000 in Professional Services is being reclassified to Collection Fees and Professional Services will be amended to \$0 and Collection Fees will be amended to \$14,000.

Attachment 1 shows the aforementioned amendments to Impact Fee Fund Budget.



**Fiscal Impact**

Total cash reserves (deferred revenue) at 9-30-2024 is being increased (net) by \$858,630 as identified above.

**Recommendation**

Staff recommends the Board approve the amendment to the Impact Fee Fund Budget for the fiscal year ending September 30, 2024 by adoption of Resolution 24-004.

**Attachments**

- Attachment 1: Proposed Impact Fee Fund Budget Amendment
- Attachment 2: Resolution 24-004

**Proposed Motion**

Approve the amended 2023/2024 Impact Fee Fund Budget as presented by adoption of Resolution 24-004.



**AGENDA ITEM 10C**

**Meeting Date:** June 27, 2024  
**Prepared by:** Chief Financial Officer Ben Van Klingerren  
**Subject:** Request for Board Approval of Amendment to the Inspection Fee Fund Budget by Adoption of Resolution 24-005

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**Objective**

Obtain Board approval of an amendment to the Inspection Fee Fund Budget by adoption of Resolution 24-005.

**Background Information**

On September 28, 2023, the Board adopted the Final General Fund Budget for the fiscal year ending September 30, 2024. At the May 30, 2024 Board Meeting, the Board accepted the annual audit for the fiscal year ended 9-30-23. That audit reflected fund balance (reserves) in the Inspection Fee Fund of \$748,073 more than anticipated at the time the 2023-2024 budget was adopted; therefore, the cash reserves coming into the 2023-2024 fiscal year need to be amended to correspond to the 9-30-2023 ending reserves identified in the audit.

**Considerations**

The amendments requested are to reflect action the Board has already taken – the acceptance of the 9-30-2023 annual audit which increases fund balance (cash reserves) coming into the 2023-2024 fiscal year. No additional changes are being proposed.

**Income changes:** No income amounts are being modified with this budget amendment but will continue to be monitored.

**Expense changes:** No personnel nor operating expenditures are being modified with this budget amendment but will continue to be monitored.

Attachment 1 shows the aforementioned amendments to Inspection Fee Fund Budget.

**Fiscal Impact**

Total cash reserves at 9-30-2024 are increased by \$748,073 as identified above.

**Recommendation**

Staff recommends the Board approve the amendment to the Inspection Fee Fund Budget for the fiscal year ending September 30, 2024 by adoption of Resolution 24-005.



**Attachments**

Attachment 1: Proposed Inspection Fee Fund Budget Amendment

Attachment 2: Resolution 24-005

**Proposed Motion**

Approve the amended 2023/2024 Inspection Fee Fund Budget as presented by adoption of Resolution 24-005.



**Meeting Date:** June 27, 2024

**Prepared by:** Deputy Chief Jorge Aguilera

**Subject:** Request for Board Approval to Proceed with the Application for the Class 1 and Class 3 Certificate of Public Need and Convenience (COPCN)

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### **Objective**

Obtain Board approval for staff to proceed with the applications for the Class 1 and Class 3 Certificate of Public Necessity and Convenience (COPCN).

### **Background Information**

On May 28, 2024, during a final public hearing, the Board of County Commissioners unanimously approved changes to Ordinance 81-75, resulting in the creation of Ordinance 24-25 effective immediately.

The new ordinance requirements for the COPCN application are outlined as follows:

1. Name of the governmental entity.
2. Boundaries of the territory to be served, including auto or mutual aid agreements.
3. Certification by the Fire Chief that the entity can obtain all necessary licenses and certificates as required by Chapter 401, Florida Statutes.
4. The District's annual report or its most recent fiscal audit.
5. A schedule of the rates the service intends to charge.
6. Number of vehicles the District will permit under its State License, including transport and non-transport vehicles.

### **Considerations**

If the Board approves staff to submit the application the for Class 1 and Class 3 certificates, the County Administrator, upon determining that the application is complete, shall administratively approve the application and issue the requested certificates to the District within 60 days.

Upon receipt of the certificates, the District will present a comprehensive plan to the Board detailing the rollout of this new service line.

### **Fiscal Impact**

To be provided to the Board once the application is approved and certificates are received.



**Recommendation**

Staff recommends for the Boards approval to proceed with application for the Class 1 and 3 Certificate of Public Necessity and Convenience (COPCN).

**Attachments**

Attachment 1: Revised COPCN

**Proposed Motion**

Approve for staff to proceed with the application for the Class 1 and 3 Certificate of Public Necessity and Convenience and submit it for approval to the County Administrator.